



VILLAGE OF RIVERSIDE
BOARD OF TRUSTEES REGULAR MEETING
Thursday, September 15, 2022
Room 4, Riverside Township Hall, 27 Riverside Road, Riverside, IL 60546
7:00 p.m.

Minutes

I. Call to Order: The Regular Meeting of the Village of Riverside Board of Trustees was held on Thursday, September 15, 2022. President Ballerine called the meeting to order at 7:00 p.m.

II. Pledge of Allegiance

III. Roll Call Present: President Ballerine
Trustee Evans
Trustee Gallegos
Trustee Claucherty (on Zoom)
Trustee Marsh-Ozga
Trustee Hannon
Trustee Pollock

Absent: None

Also Present: Village Manager Frances
Village Attorney Marris
Village Clerk Sowl

IV. President's Report

(This is an opportunity for the Village President to report on matters of interest or concern to the Village.)

A. A Motion to Confirm the Appointment of David Tarverdi to the Landscape Advisory Commission

Item Up For Approval	Appointment
Motion	Marsh-Ozga
Second	Gallegos
Ayes	Evans, Gallegos, Claucherty, Marsh-

	Ozga, Hannon, Pollock
Nays	None
Result	Passed

Clerk Sowl swore in Tarverdi. President Ballerine thanked Tarverdi for his volunteer service on the Commission.

- B. A Motion to Confirm the Appointment of David Barker to the Landscape Advisory Commission

Item Up For Approval	Appointment
Motion	Marsh-Ozga
Second	Gallegos
Ayes	Evans, Gallegos, Claucherty, Marsh-Ozga, Hannon, Pollock
Nays	None
Result	Passed

Mr. Barker was not in attendance and was sworn in on Monday, September 19, 2022.

V. *Manager's Report*

(This is an opportunity for the Village Manager to report on matters of interest or concern to the Village.)

None.

VI. *Resident Comments – Non-Agenda Items*

(This is an opportunity for members of the audience to speak about matters that are not included on this agenda. Residents may speak to matters on the agenda as those items are brought up and they are recognized by the Village President.)

None.

VII. *Consent Agenda*

(Matters on the Consent Agenda will be considered by a single motion and vote, because they have been fully considered by the Board at a previous meeting, or have been determined to be of a routine nature. Any member of the Board of Trustees may request that an item be moved from the Consent Agenda to Pending or New Business for separate consideration.)

- A. Approve Voucher List of Bills September 15, 2022
- B. Review and File Finance July Monthly Report
- C. Review and File Public Works August Monthly Report
- D. Approve Village Board of Trustees Regular Meeting Minutes September 1, 2022
- E. Review and File Police Pension Board Rescheduled Regular Meeting Minutes May 9, 2022 and Special Meeting Minutes May 26, 2022

- F. An Ordinance Authorizing the Execution of a Second Amendment to a Property Purchase and Sales Contract for the Sale of Real Property Located at 2710 S. Harlem Avenue, Riverside, Illinois to 2720 Harlem LLC
- G. A Resolution Authorizing The Village Manager To Approve a Change Order in the Amount of \$3,609 for Cast Iron ADA Detectable Panels Used in the Selborne Road And Kent Road Reconstruction Project and Miscellaneous Sidewalk Improvements
- H. A Resolution Authorizing the Village Manager to Waive Competitive Bidding and Enter into an Agreement with Core Construction, in the Amount of \$44,124.39, for the Masonry Restoration Project at the Parks and Recreation Building Located at 10 Pine Avenue

Item Up For Approval	Consent Agenda
Motion	Gallegos
Second	Marsh-Ozga
Ayes	Evans, Gallegos, Marsh-Ozga, Hannon, Pollock, Claucherty
Nays	None
Result	Passed

President Ballerine asked the Board for consent to move up the ComEd presentation, as several individuals from ComEd were in attendance to give the Village an update on the June 13 storm and upcoming projects. The Board approved.

VIII. Department, Board and Commission Reports

(This is an opportunity for Commissioners and Board Members to update the public and the members of the Village Board regarding items of interest or concern to the Village.)

- A. Village Forester Report on Storm Damage Clean Up – Mike Collins

Village Forester Collins provided the Board with an update on the trees that were damaged or lost due to the storm that occurred on June 13, 2022.

Collins stated that Public Works Department was called out around 6:30 p.m. in an all hands on deck scenario. Collins added that staff had to remove a downed tree blocking the entrance to the Public Works facility prior to mobilizing. Collins stated that the Village lost 116 trees from the storm. Collins added that of those trees, 32 were 11-20 inch trees, which is significant given the amount of resources the Village has put into those trees. Collins shared a map of all trees lost on June 13, adding that most came from the southern side of town. Collins then went through the different kinds of tree failures that occurred, including: trunk failures, root/soil failures and branch failures. Collins state there were 671 locations with recorded aerial issues. Approximately 25% of the issues were managed in house, with 75%

being contractual. High contractual usage was due to their use of an aerial lift, which the Public Works Department does not have. Collins shared the top ten branch failures by tree species, with American elms failing the most. Collins also touched on storm cleanup, stating that the Department chipped both public and private trees after the storm, which is something that the Village does not typically assist with. Collins finished the presentation by stating that the Village will replace the tree losses but not too aggressively prior to 2024, as the 17-year cicadas will be around. The cicadas are known to be damaging to young trees.

- B. Trustee Marsh-Ozga provided an update from the Landscape Advisory Commission. The Commission is working on a tri-fold brochure for new residents, which will be shared with the Board at a future meeting. Marsh-Ozga also thanked Village staff in assisting with the creation of a sustainability survey, which will begin the conversation with residents on the topic of sustainability.

IX. Pending Business

(This agenda item includes discussion and/or action on matters previously presented to the Board of Trustees.)

- A. ComEd Update Regarding June 13th Storm

President Ballerine received approval from the Board to consider this item following the Consent Agenda.

Village Manager Frances introduced ComEd's representatives, thanking them for attending the Village's meeting to discuss the storm.

Tangela Feemster Enyia, Director of External Relations for ComEd, thanked the Village for providing ComEd the opportunity to present and introduced the other team members in attendance: Vice President of District Distribution and Operations Vito Martino, Vice President of External Relations Keisha Parker and External Relations Colleague Jamil Muhammad.

Martino provided the Board with a presentation on the June 13th storm, including restoration efforts. The storm was labeled a supercell that moved 100 miles from northeast Illinois to northwest Indiana. The wind measured at O'Hare International Airport was between 75-95 miles per hour. There were over 48,400 outages in the Maywood Operating Area; Riverside was in the path of the strongest winds recorded with 62 reported outages, leaving 3,150 customers without power. Over 4,300 employees and contractors, including mutual assistance crews from outside Illinois supported restoration efforts in the area. In Riverside, 29% of customers

were restored within 12 hours of losing power; 65% within 24 hours, 78% within 36 hours and 100% in 70 hours.

President Ballerine thanked Riverside's ComEd Government Liaison, Katrina Steele, who dropped everything on the night of the storm to assist communities in the Maywood area.

Trustee Evans asked about the meaning of Riverside's System Average Interruption Frequency (SAIFI) rating. Martino stated that SAIFI is commonly used by public utilities to measure the number of interruptions per customer. Martino added that in 2012, Riverside's SAIFI rating was almost at 2; the rating now stands at 0.97, meaning that the reliability of power has significantly improved. Public Safety Director Matthew Buckley stated that ComEd will be completing a project over the next few weeks to better improve the SAIFI rating in one of Riverside's most vulnerable areas in Riverside Lawn. Buckley added that, while the Riverside Lawn area did not have many power lines down after the June storm, it has been a problem area for the Village in the past.

After discussion of this item, the Board resumed the posted schedule on the agenda, shifting towards the Village Forester Report under Section VIII.A.

- B. Discuss an Ordinance Amending Various Sections of the Village of Riverside Zoning Ordinance Relative to Incorporation of Transit-Oriented Development Best Practices and to Make Certain Other Changes

Assistant Village Manager Monroe stated that this would be the first of several related agenda items to be presented at meetings of the Village Board in order for sufficient discussion and review of the Transit-Oriented Zoning Code update. The proposed text amendments were broken up between multiple Planning and Zoning Commission public hearings to remain digestible for the Commission and general public. As such, there will be no action until all materials and the four accompanying ordinances are discussed and updated as needed.

Monroe stated that the Village was awarded a technical assistance grant through the Chicago Metropolitan Area for Planning (CMAP)/Regional Transportation Authority (RTA) in 2019 for assistance with zoning code updates. As part of the Memorandum of Understanding (MOU), the Village was responsible for committing Village leadership, key staff, and elected/appointed officials to participate in the project and to create a Zoning Code Steering Committee for the project. The

appointed committee consisted of Village staff, stakeholders and representatives from RTA, METRA and PACE. The RTA selected Savoy Consulting Group and Egret & Ox Planning as the consultants for this project. Zoning code changes proposed are predominantly applicable to the Village’s commercial areas but some are applicable to all zoning districts, including residential districts.

Monroe provided the Board with a timeline of the project to this point, including several meetings and public hearings of various Village Commissions and the Village Board. Monroe added that transit-oriented development can be summarized as a mixed use area that is located in close proximity to nearby bus and commuter rail facilities.

Monroe stated that the proposed changes included in the first ordinance were predominantly reviewed at the March 23, 2022 Planning and Zoning Commission meeting. The Commission recommended approval of the proposed text amendments at their April 27, 2022 Public Hearing. The proposed changes include:

Portion of Code to be Amended	Description
Zoning Code Purpose and Intent (10-1-2)	To support bicyclists, pedestrians, transit riders
Zoning Administrator (10-2-1) and (10-13-8(A))	Change Zoning Administrator from Community Development Director to Assistant Village Manager and include gender-neutral pronouns
Use and Bulk Requirements (10-4-5)	Include minimum building height standards for R3 and R4 residential districts and modify maximum building height
Exterior Lighting Standards (10-7-2)	To encourage sustainability and minimize light pollution and adopt outdoor lighting code handbook
Site Plan Reviews (10-2-2-4(E)) and (10-4-2)	Incorporate language supporting multi-modal transportation
Landscape Design Standards (10-9)	Identify considerations for enhancement of built environment for pedestrians, cyclists, and

	transit users and add a section on sustainable design
Nonconforming Residential Driveways (10-10-7)	Clarifies existing procedure for existing, non-conforming residential driveway widths
Definitions (10-11-3) and (10-11-4)	Updated to remove outdated terminology and included new use types

Trustee Pollock thanked all of the volunteers on the TOD Steering Committee. Planning and Zoning Commission Chairperson Jill Mateo thanked the Committee and Assistant Village Manager Monroe for her work on the project, as Monroe started in Riverside halfway through the project and has done a wonderful job.

President Ballerine asked for perspective on the proposed building height requirements. Monroe provided perspective on building height in stating that the Village Center building is just over 50 feet, the Water Tower is 70 feet, and most of the multi-story buildings along Harlem Avenue are between 40-50 feet. Trustee Marsh-Ozga asked if the Preservation Commission had issues with the building height requirements. Monroe stated that Preservation Commission Chairperson Charlie Pipal expressed that the Village should be cautious in allowing building heights up to four stories in light of elevator requirements. Trustee Pollock added that the building height requirement is one of the most substantive amendments included as part of the code update; however, the Village Center building is in a different zoning district than those being discussed at the present meeting. The Board was only considering changes to the R3 and R4 building height requirements at the moment but will also be considering height updates for other zoning districts as part of the Code updates. Pollock added that density is critical to transit-oriented development and that there is also a minimum building height requirement as well which has been proposed to increase.

Trustee Pollock asked about the definition of independent living relative to the number of people occupying the property(s). Monroe stated that review of independent living and related definitions are planned to be reviewed by the Commission for future Code updates.

X. *New Business*

(This agenda item includes discussion and/or action on matters not previously presented)

to the Board of Trustees.)
None.

XI. Trustee Reports and Communications

(This is an opportunity for Trustees to inform residents of events or items of special interest.)

Trustee Gallegos, Marsh-Ozga and Evans provided an update on upcoming events in Riverside.

XII. Adjournment

Need for Executive Session	Yes
Motion to Adjourn	Gallegos
Second	Marsh-Ozga
Ayes	Evans, Gallegos, Claucherty, Marsh-Ozga, Hannon, Pollock
Nays	None
Result	Passed
Time Adjourned	8:09 p.m.

XIII. Executive Session

A. To discuss the appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body (5 ILCS 120/2(c)(1))