



VILLAGE OF RIVERSIDE
BOARD OF TRUSTEES REGULAR MEETING
Thursday, August 18, 2022
Room 4, Riverside Township Hall, 27 Riverside Road, Riverside, IL 60546
7:00 p.m.

Minutes

I. Call to Order: The Regular Meeting of the Village of Riverside Board of Trustees was held on Thursday, August 18, 2022. President Ballerine called the meeting to order at 7:00 p.m.

II. Pledge of Allegiance

III. Roll Call Present: President Ballerine
Trustee Evans
Trustee Gallegos
Trustee Marsh-Ozga
Trustee Hannon
Trustee Pollock

Absent: Trustee Clauncherty

Also Present: Village Manager Frances
Village Attorney Marris
Village Clerk Sowl

IV. President's Report

(This is an opportunity for the Village President to report on matters of interest or concern to the Village.)

V. Manager's Report

(This is an opportunity for the Village Manager to report on matters of interest or concern to the Village.)

Manager Frances stated that property tax bills from Cook County will be delayed by approximately 4 months. The County has rolled out a bridge loan program due to this issue, but Manager Frances stated that due to the Village's sound financial policies, there will be

no need to apply.

Frances also announced that the Fire Department received a \$100,000 grant for general fund operations expenditures, which will create a surplus for next year.

VI. Resident Comments – Non-Agenda Items

(This is an opportunity for members of the audience to speak about matters that are not included on this agenda. Residents may speak to matters on the agenda as those items are brought up and they are recognized by the Village President.)

None.

VII. Consent Agenda

(Matters on the Consent Agenda will be considered by a single motion and vote, because they have been fully considered by the Board at a previous meeting, or have been determined to be of a routine nature. Any member of the Board of Trustees may request that an item be moved from the Consent Agenda to Pending or New Business for separate consideration.)

- A. Approve Voucher List of Bills August 18, 2022
- B. Review and File Public Works July Monthly Report
- C. Approve Village Board of Trustees Regular Meeting Minutes August 4, 2022
- D. Review and File Landscape Advisory Commission Regular Meeting Minutes July 12, 2022
- E. Review and File Riverside TV Commission Regular Meeting Minutes July 11, 2022
- F. Review and File Preservation Commission Regular Meeting Minutes June 9, 2022
- G. A Motion Approving an Agreement between the Village of Riverside and Illinois Fraternal Order of Police Labor Council/Lodge #39 Effective January 1, 2022 – December 31, 2024
- H. A Resolution Authorizing the Village Manager to Waive Competitive Bidding and Enter into an Agreement with Pave Connect, in the amount of \$70,000, for Pavement Rejuvenation to be Conducted on Various Village Roadways
- I. A Resolution Authorizing the Sale or Disposal of Personal Property owned by the Village of Riverside
- J. An Ordinance Amending Section 8-6-2 (D)(4) (Minimum Charges), Section 8-6-3 (Billing Collections), and Section 8-7-9 (A)(2) (Sewerage Service Charges) of the Village Code of the Village of Riverside, Illinois Relative to Water and Sewer Rates

President Ballerine called for a motion and second to approve the Consent Agenda. **Trustee Gallegos** made a motion to approve the consent agenda. **Trustee Marsh-Ozga** seconded the motion.

AYES: Trustee Evans, Gallegos, Hannon, Marsh-Ozga and Pollock

NAYES: None

Motion passed.

VIII. Department, Board and Commission Reports

(This is an opportunity for Commissioners and Board Members to update the public and

the members of the Village Board regarding items of interest or concern to the Village.)

A. Economic Development Commission Letter on Proposal for an Additional Business District within the Village's Central Business District

President Ballerine summarized a letter penned by Economic Development Commission Chairperson Jennifer Fournier regarding their stance on a proposal for an additional business district. The Commission was opposed to the addition of an additional 1% sales tax at this time due to a number of economic factors, including inflation, worker and supply shortages, and the lingering effects of the COVID-19 pandemic. The Board agreed with these statements and agreed to revisit this item at a future date.

IX. Pending Business

(This agenda item includes discussion and/or action on matters previously presented to the Board of Trustees.)

A. Update on 12 Months of Waived Business fees

Finance Director Johns provided a brief overview of all business fees waived over the last 12 months per Ordinances 3092 and 3083. Johns stated that the Village is still waiting on reports from the Illinois Department of Revenue to calculate how much sales tax and places for eating tax has been received during this period. The Village waived just under \$14,000 in fees during this period.

B. An Update on the Police Department's Hybrid Vehicle

Commander Kotor provided an update on the performance of the police department's hybrid vehicle purchased in 2020. The vehicle has encountered several issues and has been out of service between 5-6 months due to major issues. The vehicle's engine had to be completely rebuilt and encountered other major electrical issues. Kotor added that the vehicle has not performed well enough to be the Department's primary emergency vehicle. Director Buckley added that the Department is still welcoming information and research on electric vehicles going forward.

X. New Business

(This agenda item includes discussion and/or action on matters not previously presented to the Board of Trustees.)

A. A Resolution Authorizing a Temporary Use for Outdoor Dining, Execution of a License Agreement and/or Indemnification Agreement for use of Public Property – Outdoor Dining Area – Connelly & Desai D/B/A Sandtrap Grill & Tap

Chris Connelly of Sandtrap Grill & Tap stated that use of the outside patio area would be helpful as additional dining space.

Trustee Pollock asked Connelly if Sandtrap would consider modifying their outdoor seating area if the Village updated the standards for outdoor dining areas in the future. Connelly stated that he would have to discuss this with his partner, emphasizing the importance of outdoor seating and compliance with the Village

Code.

Trustee Hannon stated that it would be difficult to ask a new business owner to agree with something that has not yet been discussed and approved. President Ballerine stated that the situation of each business is different when it comes to outdoor dining areas.

President Ballerine stated that depending on the type and location of the business, outdoor dining areas required different design and functionality. Ballerine added that Sandtrap agreed to pull off a 4x8 section of their outdoor enclosure in order for better aesthetics as desired by the Board in previous situations.

Trustee Pollock stated that he was not trying to impose additional costs to Sandtrap up front and apologized for misunderstanding their efforts to comply with the Village's standards.

President Ballerine called for a motion and second to approve the resolution. **Trustee Evans** made a motion to approve the resolution. **Trustee Gallegos** seconded the motion.

AYES: Trustee Evans, Gallegos, Hannon, Marsh-Ozga and Pollock

NAYES: None

Motion passed.

- B. An Ordinance Approving a Variation from Section 10-7-3-F (Accessory Structures) to Allow Fencing at 6' in Height Beginning at 22' from the Building Line Instead of the Required 40 Feet – School District 96

Assistant Village Manager Monroe provided an overview of the request for a variation by School District 96 for the replacement of a fence along the front building line at Ames Elementary. The Planning and Zoning Commission's recommendation was 5-0 to recommend approval for the replacement of the fence in the R1-A Zoning District, citing that the lack of buffer between the school's playground and the property at 390 Repton Road indicated an unusual circumstance that would not be replicated in other zoning districts. The new fence would increase the barrier and privacy between the two properties.

Trustee Evans asked for clarification on the location of the fence. Monroe responded that the new privacy fence would just be along the side property line with the metal fence in the front remaining in its current location.

President Ballerine called for a motion and second to approve the ordinance. **Trustee Gallegos** made a motion to approve the ordinance. **Trustee Marsh-Ozga** seconded the motion.

AYES: Trustee Evans, Gallegos, Hannon, Marsh-Ozga and Pollock

NAYES: None

Motion passed.

- C. An Ordinance Approving a Variation Allowing Use of a Temporary Membrane Structure/Temporary Storage Tent or Canopy in the Street Yard at 116 Barrypoint Road – Riverside Presbyterian Church

President Ballerine stated that the ordinance has two components, one regarding the number of days the structure is allowed to remain up and the other regarding the location of the structure in the street yard. Attorney Marris added that both the approval to allow placement of a tent in the street yard and the denial to allow placement of the tent for a period in excess of 45 total days annually was built into the ordinance.

Trustee Hannon asked if the Church would be allowed to use a tent at all if the ordinance was denied; Attorney Marris replied they would still be able to set a tent up in the parking lot.

Trustee Evans asked for clarification on the ordinance. Attorney Marris stated that approving the ordinance would allow the tent to be erected in the street yard, and deny that the tent could be erected for more than 30 days consecutively or 45 days in a year.

Manager Frances noted the amended findings of fact, mainly consisting of fixes to scribes errors. The amended version was in front of the Board for review.

President Ballerine called for a motion and second to approve the ordinance. **Trustee Evans** made a motion to approve the ordinance. **Trustee Gallegos** seconded the motion.

Trustee Pollock expressed why he would vote against the ordinance, citing the tent could be placed in the parking lot. Trustee Marsh-Ozga referenced the Planning and Zoning Commission meeting where this issue was discussed, stating that placing the tent would be undesirable given that people park in the parking lot for Church events.

Trustee Hannon asked if the Board could direct staff to modify the code to allow the Church and other organizations to erect tents specifically for events that span a maximum of a few days. President Ballerine agreed, stating that there should be a maximum number of days.

President Ballerine asked Trustee Evans and Gallegos to amend their motion to approve the ordinance so that the Board could vote on components of the ordinance separately.

Trustee Evans amended her motion to approve the Planning and Zoning Commission's denial to allow the tent for a period in excess of 30 consecutive days

or 45 total days annually. **Trustee Gallegos amended** his second to concur with Trustee Evans.

AYES: Trustee Evans, Gallegos, Hannon, Marsh-Ozga and Pollock

NAYES: None

Motion passed.

Trustee Pollock made a motion to table the portion of the ordinance regarding the Planning and Zoning Commission's recommendation to allow placement of the tent in the street yard to the November 3 regular meeting. **Trustee Hannon seconded** the motion.

AYES: Trustee Evans, Gallegos, Hannon, Marsh-Ozga and Pollock

NAYES: None

Motion passed.

Consensus: To amend the zoning code to allow tents or temporary structures to be erected for a few days or a weekend. The Board also directed staff to consider removing the temporary use requirement altogether from the Zoning Ordinance and include such standards for temporary structures within the Village's special event application.

XI. Trustee Reports and Communications

(This is an opportunity for Trustees to inform residents of events or items of special interest.)

Trustee Gallegos, Marsh-Ozga, and Evans announced several events and activities occurring within Riverside over the next several weeks.

Village Manager Frances, who is also the Chair of the West Central Cable Agency, announced the rollout of a Roku channel created by Riverside TV. Riverside has partnered with other communities within the Agency to fund and create the app: Indian Head Park, Western Springs, La Grange and La Grange Park. The app will collectively be named Village Stream. Frances thanked Riverside TV and Commission Chairperson Colin Hughes for their time spent creating the app.

XII. Adjournment

Trustee Gallegos made a motion to adjourn to executive session. **Trustee Marsh-Ozga seconded the motion.**

AYES: Trustee Evans, Gallegos, Hannon, Marsh-Ozga and Pollock

NAYS: None.

President Ballerine declared the meeting adjourned at 7:46 p.m.

XIII. Executive Session

A. To Discuss Probable, Imminent or Pending Litigation 5 ILCS 120/2(c)(11)