



THE BOARD OF FIRE AND POLICE COMMISSIONERS

Village of Riverside, Illinois

MINUTES OF THE QUARTERLY MEETING

9 AUGUST 2022



Call to Order/Roll Call:

The quarterly meeting of the Board of Fire and Police Commissioners was called to order at 7:18 p.m. Commissioners Present: Patrick Layng, Kelly Navarro; Daniel Durkin is out of state and could not join the meeting and Director Matthew Buckley and Deputy Chief Frank Lara also present.

Approval Of Minutes - In the May 10, 2022 minutes of the Board, on first page, third paragraph from bottom, Commissioner Layng noted that the cost they agreed upon at their last meeting was \$10 (down from \$40 for new Police officer applications through IOS) and the minutes read \$20. Director Buckley noted that \$10 had to be approved by Village and that the Village approved applications to be lowered to \$20, which was then put into the minutes to reflect that decision. Commissioner Layng then motioned to approve the minutes as written and Commissioner Navarro seconded to approve minutes of the May 10, 2022 meeting as written. *Motion carried.*

New Business:

BFPC RULES & REGULATIONS: The current Police Officer contract was briefly discussed. Since RPD has a *Lateral Hire Eligibility* list, full time RPD officers wanted to ensure they do not get passed over for promotion if a new lateral officer joins the department. So, in negotiating their new contract, officers added in their contract that a newly hired officer must *complete* five years of service with RPD in order to be eligible to take the promotional test. The Rules & Regulations of the Board of Fire & Police Commissioners, Page 16, Chapter 4 Promotional Examination, Section 1 General, will be changed to exactly match the verbiage in the newly negotiated contract between the Fraternal Order of Police contract, Section 20.15, and the Village of Riverside, Illinois, which is: *Bargaining unit members shall not be eligible to take the Sergeants exam until they have completed five years of service with the Riverside Police Department.* Commissioner Layng moved that the Rules of the Board of Fire & Police Commissioners be amended to the exact wording of the 2022 contract in Chapter 4 Promotional Examination, Section 1 General of the BFPC Rules & Regulations. Commissioner Navarro seconded. *Motion carried.*

APPROVE TESTING PROCESS/NEW OFFICERS, SERGEANT PROMOTIONAL: Director Buckley relayed that RPD approved a contract with IOSolutions for the entire testing process for new police officers *and* the Sergeant Promotional testing. Deputy Chief Lara briefed commissioners on IOSolutions and what IOS would do in comparison to our former company and answered questions. All then discussed the types of questions to ask candidates during their interviews with the Board. The commissioners will work on questions and will meet in Executive Session soon to finalize the questions together. Commissioner Layng moved to approve IOSolutions for the testing processes this year and Navarro seconded. *Motion carried.*

UPDATE: Director Buckley and Deputy Chief Lara updated the commissioners on the new officers, the two officers hired last year, and the possibility of hiring an officer off the lateral hire list.

Adjournment:

With no other business to be discussed at this time, a motion was made by Commissioner Layng to adjourn the meeting and seconded by Commissioner Navarro. *Motion carried and this meeting of the Board of Fire & Police Commissioners adjourned at 8:01 p.m.*