



**VILLAGE OF RIVERSIDE
Historical Commission Regular Meeting
Minutes**

- I. Call to Order:* The rescheduled Regular Meeting of the Village of Riverside Historical Commission was held in Riverside Township Hall on Tuesday June 21, 2022 at 7pm. Chairperson Julian called the Regular Meeting to order at 7:08 p.m.
- II. Roll Call:* *Present:* Chairperson Julian
 Commissioner Guardi
 Commissioner Petrzilka
 Commissioner Schroeder
 Commissioner Smith-Ray (arrived after roll call)
 Commissioner Furey
 Commissioner Ceragioli
- III. Approval of Minutes*
Approval of the 5/16/22 minutes was motioned by Comm. Guardi, seconded by Comm. Furey.
Motion passed by unanimous voice vote.
- IV. Approval of Financial Report*
Chairperson Julian mentioned that the report was the same as last month.
Approval of the Financial Report was motioned by Comm. Ceragioli and seconded by Comm. Guardi.
Motion passed by unanimous voice vote.
- V. Chairpersons Report*

 - A. Past Perfect with Commissioner Furey*
Chairperson Julian reported that he had met with Comm. Furey. Commissioner Furey would like to meet in this fashion more regularly and thinks that this could be helpful for other Commission members as well. They were able to put some photos into the Past Perfect system. Commissioner Petrzilka asked how long the past perfect system takes to enter an accession, and was answered by Chairperson Julian, approximately 30 minutes.
 - B. Boxes Stacked on Island*
Chairperson Julian and Comm. Furey had put away the boxes that were stacked up to place mouse traps.

C. *Website with Commissioner Guardi*

Chairperson Julian mentioned that he and Guardi met and discussed the current and future state of the website.

D. *Digital Photos Files Sent to Village*

Amy Downing had requested some historical photos for the new Riverside website from the Historical Commission calendar. Chairperson Julian was able to locate the requested photos and sent them to her.

E. *Technical Issues*

After the major storm in Riverside, the Commission was informed by Matt Wolze that the museum Wi-Fi is out but the power remains on.. Comm. Schroeder mentioned that the phone works (could hear a dial tone) but that the Commission can't check the voicemail. Comm. Guardi mentioned that Matt Wolze sent out directions on how to access the Commission email remotely.

VI. *Accessions*

Comms. Guardi and Furey both brought accessions to the Commission.

- A. Comm. Guardi was invited by the National Association of Olmsted Parks to an event celebrating Olmsted's 200th. (Comm. Smith-Ray arrived at the Commission meeting.) At the event, Comm. Guardi received a various Frederick Law Olmsted items including a Gala program, a tote bag, a blanket, and an ornament with packaging that states FLO 200th anniversary ornament.

Chairperson Julian motioned to accession the items, which was seconded by Comm. Petrzilka.

Motion passed by unanimous voice vote.

- B. Comm. Furey also brought an accession after speaking with the homeowner of 178 Michaux. When moving in, the homeowner had found the accession, a boot, in the wall. The year is unknown although there was speculation that the boot was from the 1800s and belonged to a woman.

Comm. Guardi motioned to accession the item, seconded by Petrzilka.

Motion passed by unanimous voice vote.

VII. *Continuing Business*

A. *Olmsted's 200th Birthday*

Chairperson received a few more receipts. The Commission is considerably under their forecasted budget for the event. The Commissioner will provide another update at the next meeting.

B. *Files from West Wellhouse being review by Comm. Smith-Ray. Update*

Comm. Smith-Ray will have more to report at the next meeting. The pamphlet is still underway, and will be updated next month.

C. *Saturday Museum Duty Issues*

Chairperson Julian asked to be informed if any Commissioners will be splitting shifts. More shifts will be available to sign up at the July meeting. Comm.

Ceragioli offered to volunteer if a commissioner would like someone to cover.

D. *Local History Files Digitizing Report*

Comm. Petrzilka is still working on his list, will update again when there is more to

report.

E. Museum Website to Move to Village Website

The commission discussed what portions of the current website they would like to move to the new Riverside website. The bulk of the old website will be replicated on the new Riverside page. Management Analyst Splitt will relay their recommendations to Ethan Sowl and Amy Downing of the Village of Riverside for the new website.

VIII. Exhibits

A. Olmsted 200 Themed photo outdoor display

Chairperson Julian mentioned that the exhibit at the museum will be staying up for the foreseeable future.

B. Library display update

The library display celebrating Frederick Law Olmsted will be up until the end of July.

IX. Public Comment

No public comment.

X. New Business

A. Budget and the Historical Commission Plan 2023

The Chairperson walked Commissioners through the Plan for 2023, it is very similar to last year's plan. Commissioner Schroeder would like to explore what can be done with the General Plan. Commissioner Schroeder also recommended getting UV protection for windows to protect items in the museum.

B. Mice Discussion

Mouse traps have been added to the museum and the museum will be visited regularly by the Village exterminator.

C. Visitor to Museum

Comm. Furey mentioned that a visitor came to the museum for ornaments. Paid for one, would come back to pay for the other and pick up both. But she has not yet come back.

D. Human Remains

Bob Uphues asked Comm. Petrzilka about the remains because he would like to write an article. The professor would like to come to the Village to present findings.

XI. Adjournment

Commissioner Ceragioli made a motion to adjourn. Commissioner Furey seconded.

Motion passed by unanimous voice vote. Meeting adjourned at 8:34 pm.

Respectfully submitted:

Management Analyst Splitt

Date Approved