



VILLAGE OF RIVERSIDE
Historical Commission Regular Meeting
Minutes

- I. **Call to Order:** The Regular Meeting of the Village of Riverside Historical Commission was held in Riverside Township Hall on Tuesday June 20, 2023 at 7pm. Chairperson Julian called the Regular Meeting to order at 7:03 p.m.

- II. **Roll Call:**

<i>Present:</i>	Chairperson Julian Commissioner Guardi Commissioner Petrzilka Commissioner Schroeder Commissioner Furey Commissioner Kelly
<i>Absent:</i>	Commissioner Smith-Ray

- III. **Approval of Minutes**
 - A. Motion to approve May 15, 2023 minutes by Commissioner Guardi, seconded by Commissioner Petrzilka.
Motion passed by unanimous voice vote.

- IV. **Approval of Financial Report**
 - A. Chairperson Julian was not able to get a financial report for this meeting. Management Analyst Splitt will distribute the report to the Commission as soon as it is received from temporary finance staff member Daiva Sheldon.

- V. **Chairperson's Report**
 - A. **Recognition of Commissioner Diane Ceragioli.**
Chairperson Julian described the plaque and proclamation to honor former Historical Commissioner Diane Ceragioli at the last board meeting.

 - B. **Recognition of Gretchen McCarthy**
Chairperson Julian detailed to the Commission the honorary plaque given to Gretchen McCarthy.

 - C. New Commissioner, Ryan Kelly

Chairperson Julian introduced the newest Historical Commissioner, Ryan Kelly. Chairperson Julian also mentioned that he had given Comm. Kelly a tour of the museum facilities.

VI. Lead Commissioner Reports:

A. Facilities: Dick Julian's report. New desk.

Chairperson Julian updated the Commission that the new desk was delivered to the museum and Commissioner Schroeder had set up the speakers.

B. Exhibits: Connie Guardi's report. Library and Town Hall displays.

Comm. Guardi informed the Commission that the Library is currently showing the mugs exhibit. She plans to add to the exhibit a picture of the artist. In Town Hall the display is showing the Vehicle Stickers exhibit. Comm. Guardi also mentioned that Riverside Arts Center plans to have an exhibit on modern homes in Riverside. Comm. Guardi will get the photos to archive and would also like to create a corresponding exhibit in the east well house. Commissioner Furey arrived.

C. Merchandise: Dick Julian's report. Village in a Park booklets.

Chairperson Julian informed the Commission that he sold one of the General Plans in addition to some books. Comm. Petrzilka brought in some more copies of the *Village in a Park* booklets.

D. Accessions: Gina Furey's report. Training assistant, Patrick.

Comm. Furey signed up for July duty and plans to train with Comm. Smith-Ray. Comm. Furey also mentioned that Chairperson Julian has done some tracking with Patrick.

E. On-line presence: Samantha Schroeder's report. Village website materials for Amy.

Comm. Schroeder is waiting to hear back from Communications Specialist Amy Downing. Management Analyst Splitt reminded the Commission to cc him on emails with staff to ensure a timely response.

F. Public presentations: Jim Petrzilka's report.

1. Connie: Hauser TV visit to Museum on 5/16.

Comms. Guardi and Petrzilka have been asked to review Kathy Maloney's new book to check the historical accuracy. They will update the Commission at the next meeting. Comm. Petrzilka informed the Commission, that the Chicago Architecture Foundation was in Riverside for two tours on the 11th and 14th. Additionally, the Frederick Law Olmsted Society recently added a new docent.

G. Structure Files: Patrick Smith-Ray's report.

Comm. Smith-Ray was absent. No report.

VII. *Continuing Business*

A. *2024 Museum Calendar. New theme discussion*

Chairperson Julian mentioned that it was pointed out to him that the Transportation theme was covered in the 2016 calendar. A potential idea that he had was Riverside

Businesses in the 60's and 70's. Chairperson Julian and Comm. Schroder will both be working on the Calendar.

B. Landmark Pamphlet. Patrick's sample brochure

Comm. Smith-Ray was absent. No report.

C. Local History files digitizing report. Post 2001 inventory.

Comm. Petrzilka sent out the inventory to Chairperson Julian. Copies of the listing were distributed to Commissioners.

D. Human remains from Fairbank Road. Update.

Comm. Petrzilka has not yet heard back with regards to his letter.

E. Structure File posting on Village website. Update.

Management Analyst Splitt mentioned that there are no updates since the last meeting.

F. 2024 Plan and Budget due in September

Comm Julian presented the budget to the Commission. He noted a slight change to the exhibits fund from \$500 to \$1,500.

A. Motion to approve by Comm. Guardi, seconded by Comm. Furey.

Motion passed by unanimous voice vote.

VIII. Public Comment

No public comment.

IX. New Business

A. Budget Plan

Chairperson Julian mentioned that the Commission budget cover sheet document will be discussed at the next meeting. The commission discussed their long range goal. Comm. Petrzilka emphasized the importance of the Antunavich report with regard to revitalizing the Water Tower.

X. Adjournment

Motion to adjourn by Comm. Guardi, seconded by Comm. Petrzilka.

Motion passed by unanimous voice vote. Meeting adjourned at 8:14 pm.

Respectfully submitted:

Management Analyst Splitt

Date Approved