



VILLAGE OF RIVERSIDE  
BOARD OF TRUSTEES REGULAR MEETING  
Thursday, May 6, 2021

Minutes

*I. Call to order:* The Regular Meeting of the Village of Riverside Board of Trustees was held in Room 4 of the Riverside Township Hall, 27 Riverside Road, Riverside, IL, on Thursday, May 6, 2021. President Ballerine called the meeting to order at 7:25 p.m., immediately following the Sine Die Meeting. Although the Board met in person, physical spacing was observed, and public access to the meeting site was limited. Due to the ongoing COVID-19 pandemic, the public was encouraged to watch from home, listen and participate in the meeting via the submission of written comments or via electronic means through Riverside TV or Zoom. The meeting was streamed live on the Riverside TV website and a Zoom link was available on the village website.

*II. Roll Call:*

Present:	President Ballerine Trustee Pollock Trustee Marsh-Ozga Trustee Gallegos Trustee Evans Trustee Hannon Trustee Clauncherty
Absent:	None
Also Present:	Village Manager Frances Village Attorney Marris Village Clerk Haley

*III. Pledge of Allegiance*

*IV. Presentations / Public Comment*

A. Proclamation honoring retiring Village Trustee Patricia Collins  
President Ballerine read a proclamation honoring Trustee Collins and presented her with a crystal memento thanking her for her service. He noted that she was already presented with a framed

copy of Olmsted's General Plan at the conclusion of her previous term as a village trustee. He also presented her with a Riverside puzzle and thanked her for her friendship, honesty and integrity.

- B. Proclamation honoring retiring Village Trustee Wendell Jisa  
President Ballerine read a proclamation honoring Trustee Jisa and presented him with a framed copy of Olmsted's General Plan for Riverside. He thanked Trustee Jisa for willingness to listen to resident concerns, his advocacy on behalf of recreation opportunities for residents with special needs and his leadership in securing the Village's membership in the West Suburban Special Recreation Association.
- C. Proclamation honoring retiring Village President Benjamin Sells  
President Ballerine read a proclamation honoring President Sells. In addition to his service as a village trustee and village president, Ballerine praised Sells' volunteerism, specifically his role as a founding member of Friends of the Fourth, and his leadership in obtaining the Audubon Society's designation of Important Birding Area for Riverside's Des Plaines River Corridor. Ballerine noted that he has known Sells for 14 years and he is grateful for their friendship and collaboration. He asked Sells' wife, Dr. Jill Mateo, to present the General Plan to her husband.

President Ballerine then thanked Trustee Pollock for his advice and counsel over the years and thanked him for continuing as a village trustee.

- D. Public Comment – None.

**V. *Reports of Departments, Commissions and Trustee Liaisons***

Trustee Evans congratulated Riverside TV crew member Zack Cameron, a 2021 recipient of a National Academy of Television Arts and Sciences Board of Governors Scholarship. She stated that this is a prestigious award given by the same entity that presents the Academy Awards. Cameron is a senior at Riverside Brookfield High School who will be attending Ball State University after graduation. Evans also encouraged everyone to view RTV's video tour of the new Parks & Recreation facility at 43 East Quincy Street and take the online survey to let the department know what kinds of recreation programs the community is interested in.

**VI. *Ordinances and Resolutions***

- A. Motion to approve a Resolution approving an employment agreement – Village Manager Jessica Frances

**Trustee Gallegos made a motion** to approve the resolution. **Trustee Evans seconded** the motion. President Ballerine gave a recap of Manager Frances' tenure with the village. He noted that the proposed contract will run concurrently with his term in office. The contract calls for an annual base salary of \$190,000 with annual 2.5% salary increases each subsequent year. He described Manager Frances as the CEO of a \$20 million company and thanked her for her work in Riverside. He called for the vote.

**AYES:** Trustees Pollock, Marsh-Ozga, Gallegos, Evans, Hannon and Claucherty.

**NAYS:** None.

Motion passed.

**VII. Considerations**

- A. Motion to approve a Special Event Application for Memorial Day Flag Ceremony  
Manager Frances noted that it has been customary for people to gather on Memorial Day to remember and honor those who gave their lives in defense of freedom and resident Thomas Sisulak, on behalf of Sons of American Legion Post #488, has submitted a special event application for a Memorial Day ceremony to be held in Guthrie Park on the morning of Memorial Day. Traditionally, there has been an indoor ceremony at a local church followed by an outdoor ceremony at the Gold Star Memorial flag pole in Guthrie Park; however, due to COVID-19 concerns, there will be no indoor ceremony again this year. A small, outdoor ceremony is being proposed for 9:00 a.m. in Guthrie Park in compliance with COVID-19 protocols.

**Trustee Gallegos made a motion** to approve the special event application. **Trustee Hannon seconded** the motion.

**AYES:** Trustees Pollock, Marsh-Ozga, Gallegos, Evans, Hannon and Pollock.

**NAYS:** None.

**Motion passed.**

**VIII. New Business** – None.

**IX. Adjournment**

With no New Business to discuss and no need for Executive Session, President Ballerine called for a motion and second to adjourn the Regular Meeting.

**Trustee Gallegos made a motion** to adjourn. **Trustee Evans seconded** the motion.

**AYES:** Trustees Pollock, Marsh-Ozga, Gallegos, Evans, Hannon and Claucherty.

**NAYS:** None.

**Motion passed.**

President Ballerine declared the meeting adjourned at 7:43 p.m.

Respectfully submitted:

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Village Clerk Haley

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Date Approved