



VILLAGE OF RIVERSIDE
BOARD OF TRUSTEES SINE DIE MEETING
Thursday, May 4, 2023
Room 4, Riverside Township Hall, 27 Riverside Road, Riverside, IL 60546
7:00 p.m.

Minutes

I. Call to Order: The Sine Die Meeting of the Village of Riverside Board of Trustees was held on Thursday, May 4, 2023. President Ballerine called the meeting to order at 7:00 p.m.

II. Pledge of Allegiance

I. Roll Call: Present: President Ballerine
Trustee Evans
Trustee Pollock
Trustee Claucherty
Trustee Marsh-Ozga
Trustee Hannon
Trustee Gallegos

Absent: None

Also Present: Village Manager Frances
Village Attorney Pickrell
Village Clerk Sowl

III. President's Report

(This is an opportunity for the Village President to report on matters of interest or concern to the Village.)

A. Bike Month Proclamation

President Ballerine recited the Bike Month proclamation.

IV. Manager's Report

(This is an opportunity for the Village Manager to report on matters of interest or concern to the Village.)

Manager Frances announced that new business London Ice Cream shop at 38 East Avenue

will be opening and holding a ribbon cutting on Thursday, May 11th. Frances thanked Trustee Hannon on behalf of Village staff for his and the Village Board’s accomplishments and perspective during his tenure as a Trustee.

V. Resident Comments – Non-Agenda Items

(This is an opportunity for members of the audience to speak about matters that are not included on this agenda. Residents may speak to matters on the agenda as those items are brought up and they are recognized by the Village President.)

None.

VI. Consent Agenda

(Matters on the Consent Agenda will be considered by a single motion and vote, because they have been fully considered by the Board at a previous meeting, or have been determined to be of a routine nature. Any member of the Board of Trustees or Member of the Public may request that an item be moved from the Consent Agenda to Pending or New Business for separate consideration.)

- A. Approve Voucher List of Bills May 4, 2023
- B. Approve Village Board of Trustees Regular Meeting Minutes April 20, 2023
- C. Approve Village Board of Trustees Executive Session Meeting Minutes April 20, 2023
- D. Review and File Parks and Recreation Board Regular Meeting Minutes February 27, 2023
- E. Review and File Planning and Zoning Commission Regular Meeting Minutes March 22, 2023
- F. Review and File Historical Commission Regular Meeting Minutes March 20, 2023
- G. A Resolution Authorizing the Sale or Disposal of Personal Property Owned by the Village of Riverside
- H. A Resolution of the Village of Riverside, Illinois Requesting that a Certain Parcel be Acquired by the Village Through the Cook County No-Cash Bid Program

RESULT:	Approved [6-0]
MOTION:	Gallegos
SECOND:	Marsh-Ozga
AYES:	Trustees Evans, Claucherty, Marsh-Ozga, Hannon, Pollock, Gallegos
NAYS:	None

VII. Department, Board and Commission Reports

(This is an opportunity for Commissioners and Board Members to update the public and the members of the Village Board regarding items of interest or concern to the Village.)

- A. Gears 2 You 2023 Update
Assistant Village Manager Monroe highlighted the activities of bicycle repair shop,

Gears 2 You, located within the train station. They hope to double their business from 2022. Peter Janunas from Gears 2 You stated that rentals will be increasing this year, especially with vintage bikes which is a unique characteristic from other bike repair shops. Janunas stated that he has enjoyed being in the Village and looks forward to another great year.

VIII. Pending Business

(This agenda item includes discussion and/or action on matters previously presented to the Board of Trustees.)

None.

IX. New Business

(This agenda item includes discussion and/or action on matters not previously presented to the Board of Trustees.)

A. An Ordinance Amending the Village Code of the Village of Riverside, Illinois Relative to Requisitions, Purchases and Purchasing Authority

Finance Director Johns stated that major updates of this section of the code would include an increase to the bidding threshold from \$20,000 to \$25,000 to mirror state statute, require posting of bids on the Village website instead of a local newspaper, increasing the requirement to create a purchase order with 3 quotes from \$2,500 to \$5,000, creation of a preferred vendor list, removing sections detailing emergency purchasing from the police and fire sections of the code and referring those sections to the general emergency purchasing requirements and general cleanup of code including moving to gender neutral terminology

President Ballerine stated that with local newspapers getting smaller, continuing to publish bids in print is a productive way of supporting these organizations. Trustee Evans stated that those used to the Village posting bids in the newspaper may not check the website if the Village chose to only post digitally.

Consensus: Modify the ordinance so that bid contracts are published in the newspaper.

RESULT:	Approved [6-0]
MOTION:	Gallegos
SECOND:	Marsh-Ozga
AYES:	Trustees Evans, Pollock, Claucherty, Marsh-Ozga, Hannon, Gallegos
NAYS:	None

B. An Ordinance of the Village of Riverside, Illinois, Adopting a Pre-Approved Vendor List

Finance Director Johns stated that this ordinance was made possible by the

previously approved procurement policy updates. The ordinance approves the list of 2023 vendors.

RESULT:	Approved [6-0]
MOTION:	Gallegos
SECOND:	Pollock
AYES:	Trustees Evans, Pollock, Claucherty, Marsh-Ozga, Hannon, Gallegos
NAYS:	None

- C. An Ordinance Amending Various Sections of the Village Code of the Village of Riverside Relative to the Permitting, Regulation and Deployment of Small Wireless Facilities, Utility Noise and Construction of Utility Facilities in the Right of Way Assistant Village Manager Monroe stated that state law and various case law decisions have changed requirements related to small cell antennas and related equipment. The Village of Riverside recognizes the importance of historical preservation and the significance of its public rights-of-way as part of its community character. These rights-of-way not only provide essential public services but also contribute to the Village's national historic landmark landscape architecture district status. In accordance with the Act and recent amendments, staff recommends adopting Code amendments and updates to the Village's adopted Design Standards for small wireless facilities. These amendments aim to enhance and supplement the existing standards for small wireless facility placement.

Trustee Evans asked if the ordinance clarifies placement of poles. Assistant Village Manager Monroe stated that the ordinance does touch on placement within the public rights-of-way and other areas within the Village's jurisdiction. The Preservation Commission must review all placements and assess the impact on the Village's national historic landmark designation.

Trustee Hannon stated that these code changes are consistent with maintaining the Village's historic nature and will protect the landmark status. Hannon asked if the design standards will mirror the Village's gas lamps. Monroe stated that the design standards seek to align the design of facilities with gas lamps.

RESULT:	Approved [6-0]
MOTION:	Gallegos
SECOND:	Evans
AYES:	Trustees Evans, Pollock, Claucherty, Marsh-Ozga, Hannon, Gallegos
NAYS:	None

- D. A Resolution Approving Revised and Updated Written Design Standards for Small

Wireless Facilities

Assistant Village Manager Monroe stated that this resolution serves as formally approving the design standards related to the ordinance previously approved.

RESULT:	Approved [6-0]
MOTION:	Gallegos
SECOND:	Pollock
AYES:	Trustees Evans, Pollock, Claucherty, Marsh-Ozga, Hannon, Gallegos
NAYS:	None

- E. A Resolution and Proclamation Declaring Results of the Election of Certain Municipal Officers in the Consolidated Election Held on April 4, 2023
Village Clerk Sowl stated that Jill Mateo, Cristin Evans, and Alex Gallegos were elected as Village Trustee in the April 4, 2023 Consolidated Election.

RESULT:	Approved [6-0]
MOTION:	Gallegos
SECOND:	Marsh-Ozga
AYES:	Trustees Evans, Pollock, Claucherty, Marsh-Ozga, Hannon, Gallegos
NAYS:	None

- F. Swearing in of Newly Elected Officials
1. Village Trustee Jill Mateo
 2. Village Trustee Cristin Evans
 3. Village Trustee Alex Gallegos

President Ballerine swore in the newly elected officials.

X. Trustee Reports and Cross-Community Climate Collaborative (C4) Updates

(This is an opportunity for Trustees to inform residents of events or items of special interest.)

- A. Cross-Community Climate Collaborative Update
None.

XI. Adjournment

RESULT:	Adjourned [6-0] at 7:29 p.m.
MOTION:	Gallegos
SECOND:	Hannon
AYES:	Trustees Evans, Pollock, Claucherty, Marsh-Ozga, Hannon, Gallegos
NAYS:	None

XII. Executive Session

None.