



VILLAGE OF RIVERSIDE
BOARD OF TRUSTEES REGULAR MEETING
Thursday, April 20, 2023
Room 4, Riverside Township Hall, 27 Riverside Road, Riverside, IL 60546
7:00 p.m.

Minutes

I. Call to Order: The Regular Meeting of the Village of Riverside Board of Trustees was held on Thursday, April 20, 2023. President Ballerine called the meeting to order at 7:00 p.m.

II. Pledge of Allegiance

I. Roll Call: Present: President Ballerine
Trustee Evans
Trustee Pollock
Trustee Claucherty
Trustee Marsh-Ozga
Trustee Hannon
Trustee Gallegos

Absent: None

Also Present: Village Manager Frances
Village Attorney Marris
Village Clerk Sowl

III. President's Report

(This is an opportunity for the Village President to report on matters of interest or concern to the Village.)

President Ballerine stated that he was in Springfield this week speaking with elected representatives about lead service line replacement funding opportunities for Riverside.

A. Rail Safety Presentation – BNSF Railway Company

BNSF Executive Director of State Government Affairs Peter Skosey provided an overview of rail safety. Skosey's presentation provided information given

derailments that have recently occurred throughout the country. Skosey stated that 99.99% of hazardous materials shipped by rail arrive at their destination safely. Hazmat incident rates have also declined 78% since 2000 and 33% since 2013.

Trustee Evans asked if BNSF completes regional risk assessments to determine areas that need more attention. Skosey stated that BNSF monitors social media and is aware of different theft groups that target specific areas along BNSF lines. BNSF works closely with local law enforcement agencies in these situations as well.

Trustee Marsh-Ozga asked what the process is following a derailment and how the process could be improved to prevent future derailments. Skosey stated that all derailments fall under the authority of the National Transportation Safety Board. Once they are on site, BNSF works closely with them to determine the cause of derailment. Skosey stated that while hot boxes are not required by the federal government, BNSF plans to decrease the distance between hot boxes which will increase technical monitoring of equipment essential to rail safety.

Director Buckley stated that Riverside has an excellent relationship and line of communication with BNSF in day-to-day operations as well as emergency situations. Buckley also provided a brief overview of rules to follow in the area surrounding railroad tracks.

IV. *Manager's Report*

(This is an opportunity for the Village Manager to report on matters of interest or concern to the Village.)

Village Manager Frances provided an update on events and programs occurring within the Village, including the Household Hazards Disposal Event and the Village's composting program.

V. *Resident Comments – Non-Agenda Items*

(This is an opportunity for members of the audience to speak about matters that are not included on this agenda. Residents may speak to matters on the agenda as those items are brought up and they are recognized by the Village President.)

None.

VI. *Consent Agenda*

(Matters on the Consent Agenda will be considered by a single motion and vote, because they have been fully considered by the Board at a previous meeting, or have been determined to be of a routine nature. Any member of the Board of Trustees or Member of the Public may request that an item be moved from the Consent Agenda to Pending or New Business for separate consideration.)

- A. Approve Voucher List of Bills April 20, 2023
- B. Approve Village Board of Trustees Regular Meeting Minutes April 6, 2023
- C. Approve Village Board of Trustees Executive Session Meeting Minutes April 20,

2023

- D. Review and File Historical Commission Meeting Minutes February 20, 2023
- E. Review and File Landscape Advisory Commission Meeting Minutes March 14, 2023
- F. Review and File Preservation Commission Regular Meeting Minutes December 8, 2022
- G. Review and File Community Development, Police, Fire and Public Works March Monthly Reports
- H. A Resolution Authorizing the Village Manager to Approve a Change Order for the not to Exceed Amount of \$4,200 to TKB Associates, Inc. for the Purchase of Professional Services Related to Laserfiche Document Management Software
- I. An Ordinance Authorizing Execution of a Third Amendment to a Contract and Lease Agreement between the Village of Riverside and BNSF Railway Company
- J. An Ordinance Amending the Village Code of the Village of Riverside, Illinois, Relative to Village Parking Fees

RESULT:	Approved [6-0]
MOTION:	Gallegos
SECOND:	Marsh-Ozga
AYES:	Trustees Evans, Claucherty, Marsh-Ozga, Hannon, Pollock, Gallegos
NAYS:	None

VII. Department, Board and Commission Reports

(This is an opportunity for Commissioners and Board Members to update the public and the members of the Village Board regarding items of interest or concern to the Village.)

- A. Demonstration of Village Stream Roku App – Riverside TV Chairperson Colin Hughes
Riverside TV Commission Chairperson Colin Hughes provided a brief demonstration of the West Central Cable Agency’s (WCCA) new Roku app, Village Stream. The app will provide government-access TV on Roku for the Villages of Riverside, La Grange, La Grange Park, Western Springs and Indian Head Park.

VIII. Pending Business

(This agenda item includes discussion and/or action on matters previously presented to the Board of Trustees.)

- A. An Ordinance Amending the Village Code of the Village of Riverside, Illinois Relative to Hardscape Permits for Certain Carriage Walks
Public Works Director Tabb stated that the Board approved a resolution allowing staff to review and approve hardscape permit applications for carriage walk installations at properties without driveways in July 2022. The ordinance follows up on the previous discussions and approvals by formalizing within the Village Code the authority of staff to review hardscape permit applications for carriage walk installations at properties without driveways or on thru lots with driveways on the opposite end of the property.

Trustee Evans asked what motivated this proposed change to the code. President Ballerine stated that this change was proposed as a result of a variation request from 2022 where a resident did not have a driveway. Visitors would have to walk through the grass in order to get into the home. The proposed ordinance would permit carriage walks only under certain circumstances, similar to the variation request from last year.

RESULT:	Approved [6-0]
MOTION:	Gallegos
SECOND:	Marsh-Ozga
AYES:	Trustees Evans, Pollock, Claucherty, Marsh-Ozga, Hannon, Gallegos
NAYS:	None

- B. An Ordinance Approving Certain Variations Related to Redevelopment of the Parking and Rear Play Area at Central-Hauser Schools at 61 Woodside Road – Riverside School District 96

President Ballerine made a statement, noting misinformation that the School District circulated. The District communicated to families that the Village Board was looking to remove approximately 4,000 square feet of play space at the April 6, 2023 Village Board meeting. Ballerine stated that, on page 115 of the agenda packet, the District architect notes that the space in question is approximately 865 square feet. Ballerine stated that the Village Board only discussed the incomplete site plan at the April 6th meeting and that the Board’s request for more information is well grounded as provided in the agenda packet, pages 113-117. Ballerine requested that the District amend the PTO minutes of April 16th to reflect the correct information.

Village Planner Cyran stated that on April 6, 2023, the Board made suggestions regarding the site design and plans and requested that District 96 provide additional information and revised plans. The Board voted 6-0 to continue the discussion to the April 20, 2023 meeting. The additional information requested included feedback on Village access to security cameras, complete plans with final measurements, material to be used on recreation field, the landscape plan, the lighting plan, the fence location, the recreation field size and consideration of reconfiguring or eliminating planters.

Superintendent of Riverside School District 96 Martha Ryan-Toye provided an overview of the educational goals of the proposed project. Ryan-Toye stated that, for many years, Hauser Junior High students have played on pavement and less than

ideal outdoor space. While the District has implemented several rules to ensure student and faculty safety within the student's paved play area (parking lots), the proposed project would significantly improve safety. Ryan-Toye stated that the proposed outdoor green space would serve as Hauser's physical education classes as well as Central's recess space. The schools currently operate at about half of the amount of outdoor play space as recommended by the Department of Education.

Trustee Hannon stated he was taken aback by the difference in square footage being discussed at the Village Board's April 6th meeting and what was communicated to the District's families. District engineer Ryan Kelly clarified that the difference in square footage was misquoted and was incorrect in communication with the District's families. Ryan-Toye agreed with Kelly.

Kelly provided feedback on the Village Board's requests from the April 6th meeting meeting. Trustee Pollock asked what is included within the proposed 40,000 square foot recreation space. Kelly stated that the 40,000 square feet is green space and that there would be an additional 6,000 square feet of playground, 4,000 square feet of basketball and four-square, and the existing 2,000 square foot outdoor classroom in front of the school.

Trustee Marsh-Ozga asked if the District would consider removing or shifting a portion of the new pedestrian walkways to achieve more green space. Kelly stated including the north and south walkways in addition to the main walkway was intentional to encourage use of the sidewalks as opposed to parking lots for students walking or riding their bike to school. Kelly stated it is common practice for a five foot buffer between sidewalks and a fence.

Trustee Hannon stated that the Village Board should follow precedent when it comes to requiring native plantings. Kelly stated that the landscape plan will include native plantings, which was incorporated from the previously presented site plan.

Trustee Pollock addressed the misconception that the Village Board requesting additional information at another Village Board meeting delayed the District's project. This time provided time for the District and Village Board to improve the site plan for the betterment of the community. The District must still go back to the Planning and Zoning Commission for final site plan approval.

RESULT:	Approved [6-0]
MOTION:	Claucherty
SECOND:	Evans
AYES:	Trustees Evans, Pollock, Claucherty, Marsh-Ozga, Hannon, Gallegos
NAYS:	None

IX. *New Business*

(This agenda item includes discussion and/or action on matters not previously presented to the Board of Trustees.)

A. An Ordinance Amending Section 10-2-2-4 (Site Plan Review) of the Village of Riverside Zoning Ordinance Relative to Site Plan Reviews

Village Planner Cyran provided an overview of proposed amendments to the Village’s site plan review process as described in the Village Code. The amendments to the process include the inclusion of a pre-application meeting with Village staff, an optional concept plan review meeting of the Planning and Zoning Commission, recommendation by the Planning and Zoning Commission with the final decision made by the Village Board, list of major site plan amendments, requirement of a site plan and removal of the requirement to provide evidence of adequate financing.

Trustee Pollock stated that he would prefer site plans go first to the Planning and Zoning Commission and then to the Village Board.

Trustee Hannon asked for rationale on the addition of “in excess of 5 percent” to “an increase in the gross floor area” as a major change amendment. Hannon stated that it may be best to incorporate 5 percent or a certain square footage as 5 percent has different meaning for small and large footprints. Attorney Marrs stated that, as currently drafted, the Zoning Administrator would be able to require site plan review if seen as necessary even if it is not considered a major change amendment.

Consensus: The ordinance will be approved and staff will update the ordinance to ensure Planning and Zoning Commission review of major change amendments.

RESULT:	Approved [6-0]
MOTION:	Gallegos
SECOND:	Pollock
AYES:	Trustees Evans, Pollock, Claucherty, Marsh-Ozga, Hannon, Gallegos
NAYS:	None

X. *Trustee Reports and Cross-Community Climate Collaborative (C4) Updates*

(This is an opportunity for Trustees to inform residents of events or items of special interest.)

Trustee Marsh-Ozga thanked all volunteers for volunteer’s week and called out several Earth Month related events. Trustee Gallegos stated that Judy Mantel will be receiving the Bill Jansky Distinguished Citizen Award. Gallegos also announced the upcoming Lions Club Chicken Dinner.

XI. Adjournment: President Ballerine called for a motion and second to adjourn to executive session.

RESULT:	Adjourned [6-0] at 8:18 p.m.
MOTION:	Gallegos
SECOND:	Marsh-Ozga
AYES:	Trustees Evans, Pollock, Claucherty, Marsh-Ozga, Hannon, Gallegos
NAYS:	None

XII. Executive Session

- A. To discuss the acquisition of real property (5 ILCS 120/2(c)(5))
- B. To discuss the appointment, employment, compensation, discipline, performance or dismissal of a specific employee or legal counsel (5 ILCS 120/2(c)(1))