



VILLAGE OF RIVERSIDE
BOARD OF TRUSTEES REGULAR MEETING
Thursday, March 16, 2023
Room 4, Riverside Township Hall, 27 Riverside Road, Riverside, IL 60546
7:00 p.m.

Minutes

I. Call to Order: The Regular Meeting of the Village of Riverside Board of Trustees was held on Thursday, March 16, 2023. President Ballerine called the meeting to order at 7:00 p.m.

II. Pledge of Allegiance

III. Roll Call:

Present:	President Ballerine Trustee Evans Trustee Pollock Trustee Claucherty Trustee Marsh-Ozga Trustee Hannon Trustee Gallegos
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Absent: None

Also Present: Village Manager Frances
Village Attorney Malina
Village Clerk Sowl

IV. President's Report

(This is an opportunity for the Village President to report on matters of interest or concern to the Village.)

None.

V. Manager's Report

(This is an opportunity for the Village Manager to report on matters of interest or concern to the Village.)

Manager Frances recognized Village staff for obtaining \$22,143 in IRMA grants in 2022 and announced several Parks & Recreation Department events in the coming weeks.

VI. Resident Comments – Non-Agenda Items

(This is an opportunity for members of the audience to speak about matters that are not included on this agenda. Residents may speak to matters on the agenda as those items are brought up and they are recognized by the Village President.)

David Bartel, representing the homeowners at 8 West Avenue spoke in regards to the Groveland Avenue Floodwall project. Bartel stated that the homeowners' property would be greatly affected by the construction of a floodwall. Bartel stated that the placement of the wall would affect the property value and potentially force the removal of the home and displacement of the homeowners.

VII. Consent Agenda

(Matters on the Consent Agenda will be considered by a single motion and vote, because they have been fully considered by the Board at a previous meeting, or have been determined to be of a routine nature. Any member of the Board of Trustees or Member of the Public may request that an item be moved from the Consent Agenda to Pending or New Business for separate consideration.)

- A. Approve Voucher List of Bills March 16, 2023
- B. Approve Village Board of Trustees Regular Meeting Minutes March 2, 2023
- C. Review and File Police, Fire and Community Development Monthly Reports
- D. Review and File Riverside TV Commission Regular Meeting Minutes February 13, 2023
- E. A Resolution Approving Executive Session Minutes and Authorizing and Approving the Release of Certain Executive Session Meeting Minutes of the Board of Trustees of The Village of Riverside

RESULT:	Approved [6-0]
MOTION:	Gallegos
SECOND:	Marsh-Ozga
AYES:	Trustees Evans, Pollock, Claucherty, Marsh-Ozga, Hannon, Gallegos
NAYS:	None

VIII. Department, Board and Commission Reports

(This is an opportunity for Commissioners and Board Members to update the public and the members of the Village Board regarding items of interest or concern to the Village.)

- A. Review and File Community Development Annual Report
Assistant Village Manager Monroe stated that the Community Development Department's permit activity in 2022 closely matched that of 2021, issuing 729 permits. Monroe stated that business activity remained steady in 2022, with several businesses opening and a few closing. Construction of the new Sherwin Williams store is nearly complete with an expected opening this spring. The Department completed its first year of the rental housing program, conducting 67 unit inspections at more than 30 properties and expects to meet its inspection targets

in 2023. The Department also completed the transit-oriented and economic development zoning code update in conjunction with the Planning and Zoning Commission and the Village Board. The updates were officially approved in early 2023.

- B. A Discussion on No Mow May to Temporarily Suspend the Enforcement of an Ordinance that Limits the Height of Grass During the Month of May
Public Works Director Tabb stated that the Landscape Advisory Commission is requesting suspension of Title 7 Chapter 7 of the Village ordinance which limits the height of grass to eight inches as part of a No Mow May initiative. The proposed temporary suspension would occur between May 1st and May 31st.

Commissioner David Rubin stated that the No Mow May concept creates habitat and feeding opportunities for early season pollinators, which is important given that native bee populations have declined in recent years. Rubin stated that the City of Countryside recently approved No Mow May until Mother's Day this spring.

Trustee Pollock asked Rubin if not mowing a lawn is a benefit if the lawn is being treated. Rubin stated that lawns treated with pesticides or herbicides probably should not participate in No Mow May as the chemicals would kill the bees.

Trustee Hannon stated that some residents are concerned about properties not participating in No Mow May may be negatively impacted by weeds from neighboring properties participating.

Trustee Evans stated her support for No Mow May until Mother's Day. The Board discussed supporting a No Mow May trial period until Mother's Day this year. The Commission and staff are to monitor public feedback and outcomes of Now Mow May for future consideration of the initiative.

Trustee Pollock made a motion to support No Mow May until Mother's Day (May 14th) and suspend enforcement of Title 7 Chapter 7 of the Village Code which limits the height of grass to eight inches. **Trustee Evans seconded.**

AYES: Trustees Evans, Pollock, Claucherty, Marsh-Ozga, Hannon, Gallegos

NAYS: None.

Motion passed.

IX. Pending Business

(This agenda item includes discussion and/or action on matters previously presented to the Board of Trustees.)

- A. An Ordinance Authorizing the Execution of a Fourth Amendment to a Property Purchase and Sales Contract for the Sale of Real Property Located at 2710 S. Harlem Avenue, Riverside, Illinois to 2720 Harlem LLC

Village Manager Frances stated that in December 2022, the Village Board authorized another extension on the purchase and sales contract for 2710 S. Harlem Avenue. The current agreement is nullified on March 31, 2023. Over the past month, Dr. Nourahmadi (2720 Harlem LLC) has been working with Starbuds (SB LLC) on a lease agreement for 2704 S. Harlem Avenue. The new purchase agreement would allow for 2704 S. Harlem Avenue to be leased to Starbuds for the purpose of a cannabis dispensary. The Village would sell 2710 S. Harlem once the dispensary was open for 1 month. It is anticipated that the buildout for the dispensary could take 3-5 months. Based on this timeline, the contract would be nullified if the sale does not take place by October 31, 2023.

RESULT:	Approved [6-0]
MOTION:	Gallegos
SECOND:	Evans
AYES:	Trustees Evans, Pollock, Claucherty, Marsh-Ozga, Hannon, Gallegos
NAYS:	None

X. *New Business*

(This agenda item includes discussion and/or action on matters not previously presented to the Board of Trustees.)

A. A Resolution Accepting the Amended Village of Riverside Landscape Advisory Commission Master Landscape Plan

Public Works Director Tabb provided an overview of the Master Landscape Plan (MLP). Commissioner Julie Schaff stated that the Master Landscape Plan, originally developed by the Landscape Advisory Commission in conjunction with Public Works, is a resource to assist in the development and maintenance of public green spaces. The Landscape Advisory Commission routinely reviews the Master Landscape Plan and revises as necessary. The latest revision focuses on Swan Pond and the historical efforts made to maintain the site. Schaff stated that the Commission recommends establishing metrics and a timeline to gauge progress as Swan Pond is naturalized in the MLP. The Commission also recommends reviewing and enhancing a trail system throughout Swan Pond to provide accessibility to residents.

Commissioner Rubin says that triangle and park review updates will be incorporated

into the MLP in the near future.

RESULT:	Approved [6-0]
MOTION:	Evans
SECOND:	Pollock
AYES:	Trustees Evans, Pollock, Claucherty, Marsh-Ozga, Hannon, Gallegos
NAYS:	None

- B. A Resolution Waiving Competitive Bidding and Authorizing the Village Manager to Execute a Contract with Paramedic Services of Illinois, Inc. (PSI) to Provide Emergency Medical (EMS) Billing Services for Ambulance Services Rendered by the Village of Riverside Fire Department

This item was considered and approved in conjunction with item X.C. on the agenda.

- C. A Resolution Waiving Competitive Bidding and Authorizing the Village Manager to Execute a Contract with Paramedic Services of Illinois, Inc. (PSI) for Firefighter/Paramedic Services in the Village of Riverside

Public Safety Director Buckley provided an overview of the Village’s paramedic services history and relationship with Paramedic Services of Illinois (PSI). Buckley stated that the conclusion of PSI’s contract provided the Village with an opportunity to conduct a Request for Proposal (RFP) process to obtain bids for firefighter/paramedic services and EMS billing services to obtain the best possible emergency services for the Village of Riverside.

Management Analyst Sowl provided an overview of the paramedic services and EMS billing contracts and costs.

RESULT:	Approved [6-0]
MOTION:	Gallegos
SECOND:	Pollock
AYES:	Trustees Evans, Pollock, Claucherty, Marsh-Ozga, Hannon, Gallegos
NAYS:	None

XI. Trustee Reports and Cross-Community Climate Collaborative (C4) Updates

(This is an opportunity for Trustees to inform residents of events or items of special interest.)

Trustee Evans announced several events occurring in Riverside over the next few weeks. Trustee Marsh-Ozga stated that the Village C4 team will be meeting at the Riverside Public Library on March 30th. Trustee Hannon urged all residents to vote in the upcoming municipal and library elections on April 4th.

XII. Adjournment

RESULT:	Adjourned [6-0] at 7:52 p.m.
MOTION:	Gallegos
SECOND:	Marsh-Ozga
AYES:	Trustees Evans, Pollock, Claucherty, Marsh-Ozga, Hannon, Gallegos
NAYES:	None

XIII. Executive Session

None.