



**VILLAGE OF RIVERSIDE
BOARD OF TRUSTEES REGULAR MEETING**

Minutes

I. Call to Order: The Regular Meeting of the Village of Riverside Board of Trustees was held on Thursday, March 7, 2019, at 7:00 p.m., in Room 4 of the Township Hall, 27 Riverside Road, Riverside, IL. President Sells called the meeting to order at 7:00 p.m.

II. Roll Call:

Present:	President Sells Trustee Sedivy Trustee Lumsden (via telephone) Trustee Peters Trustee Pollock Trustee Ballerine Trustee Jisa
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Absent: None

Also Present: Village Manager Frances
Village Attorney Malina
Village Clerk Haley

III. Pledge of Allegiance

IV. Presentations / Public Comment

A. Public Comment

Groveland Avenue resident Lisa Janunas spoke in opposition to term limits. She believes voting serves as a sufficient check on board members. She stated that it is important to assess the performance of individual board members on a regular basis. She does not believe imposing term limits will encourage more people to become involved in local government. She noted that Riverside has rarely had contested elections and expressed thanks to those who are willing to serve on the board. She does not think people who are willing to serve should be denied the opportunity to continue their service by imposing term limits.

Repton Road resident Lindsay Morrison invited everyone to a forum for Riverside Brookfield High School District 208 School Board candidates to be held at 7:00 pm on Wednesday, March 13 in the Riverside Township Auditorium.

V. *Reports of Village Offices*

A. Village President's Report

1. Motion to appoint Bridget Doherty to the Economic Development Commission to fill a vacancy, term to expire 2020

President Sells stated that he feels Ms. Doherty will make an excellent addition to the Economic Development Commission. He called for a motion and second to confirm her appointment.

Trustee Jisa made a motion. Trustee Ballerine seconded.

AYES: Trustees Sedivy, Lumsden, Peters, Pollock, Ballerine & Jisa.

NAYS: None.

Motion passed.

Clerk Haley swore in Ms. Doherty as the newest member of the Economic Development Commission.

B. Village Manager's Report – None.

VI. *Approval of Consent Agenda*

A. Approve Voucher List of Bills March 7, 2019

B. Approve Village Board of Trustees Regular Meeting Minutes February 21, 2019

C. File and Review Preservation Commission Meeting Minutes December 13, 2018

D. Motion to approve a Hardscape Permit Application for the Removal, Relocation and Installation of Plaques at Guthrie Park

President Sells read the Consent Agenda aloud and asked if any of the Trustees required an item to be removed from the Agenda for discussion. Hearing no requests, he called for a motion and second to approve the Consent Agenda.

Trustee Sedivy made a motion to approve the Consent Agenda. Trustee Peters seconded the motion.

AYES: Trustees Sedivy, Lumsden, Peters, Pollock, Ballerine & Jisa.

NAYS: None.

Motion passed.

VII. *Reports of Departments, Commissions and Trustee Liaisons* – None.

VIII. *Ordinances and Resolutions*

A. A Resolution of the Village of Riverside, Illinois, authorizing the Village Manager to issue a purchase order to BS&A for ERP and Community Development Software Purchase and Implementation in the amount of \$171,625

Finance Director Johns stated that the purchase of new software was approved as part of the 2018 and 2019 Capital Budgets. In 2018, the budget included new Parks & Recreation software, timekeeping and building permit software; however, quotes for the Building Permit Software exceeded the amount budgeted so the purchase was deferred to 2019. As part of the 2019 Capital Budgeting Process, Staff proposed purchasing both a new ERP system as well as Building software systems. The Board approved a budget of \$77,110 for this software in the Capital Fund and \$75,000 in the Water Sewer Fund. Staff reviewed and participated in

several software system demonstrations and chose BS&A for both the ERP system and Building software system.

The Village will receive a discount on the permit software modules for purchasing the ERP system as well. This brings down the cost of the software by \$10,000. The costs for the upgrades have been distributed between the Capital Fund and Water Fund based upon the specific modules. Director Johns outlined some of the enhanced capabilities the new software will afford staff.

Trustee **Pollock made a motion** to approve the Resolution. Trustee **Jisa seconded**.

AYES: Trustees Sedivy, Lumsden, Peters, Pollock, Ballerine & Jisa.

NAYS: None.

Motion passed.

- B. A Resolution authorizing a \$76,358 Inter-Fund Transfer from the General Fund to the Capital Projects Fund to fund Future Capital Expenditures

Finance Director Johns stated that per the Board's direction, Capital items lacking a revenue source are to be funded from available unassigned fund balance in the General Fund. The proposed transfer will reduce the prepaid balance held by IRMA which totaled \$607,348 at December 10, 2018.

Trustee Ballerine made a motion to approve the Resolution. **Trustee Peters seconded**.

AYES: Trustees Sedivy, Lumsden, Peters, Pollock, Ballerine & Jisa.

NAYS: None.

Motion passed.

IX. Considerations

- A. Discussion regarding Pursuing Code Modifications and Zoning Text Amendments relative to Driveway Aprons, Driveway Width, Garage Design Standards and Incentives

President Sells noted that this has been an ongoing conversation. He stated that at the January 17 meeting, he had asked village staff to review the code and make recommendations.

Community Development Director Abt stated that in reviewing the existing code, she noted the following areas of concern:

- Conflicts between the Zoning Code and Title 8 (Public Ways and Property) regarding driveway widths and setback requirements.
- Conflicts within the driveway apron regulations in Title 8 related to flares vs. radii.
- Clarification on how front elevations are measured.
- Maximum driveway widths for attached front loaded garages.
- Nonconformities related to existing attached garages.

President Sells asked if the board would like to provide feedback on the items as Director Abt read them or if they would prefer to wait until she concluded her presentation.

Trustee Lumsden inquired as to the status of the Garages and Driveways Steering Committee that had been proposed at the December 6 Village Board meeting. He stated that he has heard from several residents who are interested in participating on the committee. President Sells stated that he had asked staff to review the code at the January 17 meeting to call attention to the principle areas of concern. He stated that it was still possible to create a steering committee if the Trustees feel that is the proper course of action.

Trustees Lumsden stated that he felt the Board had an obligation to move forward with the Garages and Driveways Steering Committee because they had promised to do so and have a duty to follow through on their promise.

President Sells stated that Trustee Lumsden was welcome to make a motion to create a steering committee.

Trustee Ballerine referenced the December 6 meeting minutes and noted that the Board had already agreed to create a steering committee on to consider these issues.

Trustee Pollock stated that he would support the creation of a steering committee to work through the issues, but he also recalled President Sells direction to staff to review the matter. President Sells asked for residents to forward information regarding individuals qualified to serve on the steering committee to Manager Frances.

President Sells thanked Director Abt for her hard work on the issue.

Trustee Sedivy asked about the timeframe for creating the committee and President Sells expressed concern regarding finding qualified people to serve. He noted that creating the committee may take some time if there are not enough people willing to serve. Trustee Lumsden stated that he knows of several people who are interested in volunteering and he will forward their names to President Sells.

Manager Frances noted that there may not be a quorum for the second meeting in March or the first meeting in April due to the travel schedules of several of the Trustees. Trustee Pollock stated that the next board will likely need to take final action on the matter.

Trustee Lumsden expressed confidence that he would be able to find qualified people who are willing to serve on the steering committee.

President Sells stated that he will not be in attendance at the second meeting in March; however, Trustee Ballerine will serve as President Pro-Tem and can appoint the committee members. If the committee can meet soon afterwards and provide feedback and recommendations to the Board, the Board can again consider the proposed amendments at the second meeting in April and then refer the matter back to the PZC for a Public Hearing and reconsideration.

Trustee Lumsden expressed dissatisfaction with the amendments as originally proposed. He stated that he felt the process was flawed and based in part on faulty information and resulted in regulations that are not optimal.

B. Continued Discussion of Term Limits for Elected Officials

Village Manager Frances provided a brief recap of the Board's prior discussions regarding term limits.

President Sells read the proposed draft referendum question as had been proposed by Trustee Pollock at the prior meeting and asked for comments from the Trustees.

Trustee Peters stated that she remains hesitant about supporting any term limits. She believes residents are looking to the board for leadership and compromise. She stated that she has received emails from residents who are concerned about a loss of institutional knowledge if term limits are implemented. She also stated that she believes it will continue to be difficult to find people who are willing to make the commitment to serve as a village trustee and if there are people who are willing to serve more than two terms, they should be able to continue their service. She is supportive of allowing three consecutive terms as a trustee and three consecutive terms as president and would be amenable to making the proposed question retroactive as opposed to prospective.

Trustee Ballerine asked if Trustee Pollock could be amenable to making the question retroactive rather than prospective. Trustee Pollock noted that although voters will decide whether or not the village implements term limits, the board must decide the language of the referendum question. He stressed the importance of crafting a question that will do no harm to the village. Pollock still does not see any benefit to imposing term limits and sees no compelling reason to do so. He also noted that the incoming board will have the option and ability to overturn whatever decision the current board makes.

Trustee Ballerine stated that he supports term limits. He noted that three full 4 year terms in each office is 24 consecutive years on the board. He understands the importance of institutional knowledge and could support three terms for Trustees; however, he is undecided with regard to allowing three terms for president.

Trustees Ballerine, Peters and Pollock concurred that they could all support three terms for each office with the limits being imposed retroactively.

Trustee Sedivy stated that the village has thrived because of the voluntary term limits imposed by the Caucus. He still supports a limit of two terms for each office imposed retroactively.

Trustee Jisa stated that he originally heard from people who were very supportive of term limits; however, he has recently heard from a handful of people who do not support term limits. Although he has listened to and respects everyone's opinions, he still supports term limits. He stated that being a trustee is time consuming; however, it is not that difficult. Trustees must read and understand the meeting materials, listen to residents' concerns and find the best way forward for the village. Like Trustee Sedivy, he still supports a limit of two terms for each office imposed retroactively. He asked if Brookfield has term limits. Attorney Marrs was not sure. Jisa supports placing a referendum question on the ballot.

Trustee Lumsden, who arrived at the meeting while Trustee Jisa was making his comments, stated that the people who have reached out to him support term limits. He believes it is important to take into consideration why people have been reaching out to the trustees and asking the board to consider term limits. He stated that the people he has spoken to feel that there has been a loss of transparency in recent years and this is causing frustration with the board. Lumsden also supports placing a referendum question regarding term limits on the ballot, but is flexible on the language.

President Sells stated that the people who have been reaching out to him do not support term limits for Riverside. He has received several letters, none of them in favor of term limits. He again stated that the Caucus has never had term limits and he does not support term limits. He does not think imposing term limits is in the best interest of the village. However, should the board decide to place a referendum question on the ballot, he would support three consecutive terms for each office with the limit imposed retroactively.

Consensus: Have staff prepare a draft resolution and referendum question directing placement of a public question on the March 2020 Primary Election ballot with language imposing limits of three consecutive terms as trustee and three consecutive terms as president applied retroactively. The Board will discuss again and vote at the April 18, 2019 meeting.

Attorney Marrs took a moment to address questions Trustee Peters had forwarded to him on behalf of residents. He noted that imposing term limits would be considered a change in the village's form of government. He also noted that the Supreme Court struck down Congressional term limits; however, the Illinois Supreme Court upheld term limits for home rule and non-home rule communities in 2016. He also addressed the issue of the timing of the referendum question and noted that the board should wait until within a year of the next election to approve a resolution directing placement of a referendum question on the ballot.

X. New Business – None.

XI. Adjournment

With no New Business to discuss President Sells called for a motion and second to adjourn to Executive Session to consider the appointment, employment, compensation, discipline, performance or dismissal of specific employees. He noted that the board would not reconvene and no final action would be taken in Executive Session.

Trustee Lumsden made a motion to adjourn. **Trustee Ballerine seconded** the motion.

AYES: Trustees Sedivy, Lumsden, Peters, Pollock, Ballerine and Jisa.

NAYS: None.

Motion passed.

President Sells declared the Regular Meeting adjourned at 7:48 p.m.

Respectfully submitted:

Village Clerk Cathy Haley

Date Approved

XII. Executive Session

A. To consider the appointment, employment, compensation, discipline, performance or dismissal of specific employees