



VILLAGE OF RIVERSIDE  
LANDSCAPE ADVISORY COMMISSION  
RESCHEDULED REGULAR MEETING MINUTES

**Tuesday, March 1st, 2022, 7:00 p.m.**

**1. Call to Order:**

The Rescheduled Regular Meeting of the Village of Riverside Landscape Advisory Commission was held on Tuesday, March 1<sup>st</sup>, 2022 at the Village of Riverside Township Hall, Room 22, Riverside, IL 60546. Chairperson Lambros called the meeting to order at 7:05 p.m.

**2. Roll Call:**

Present: Chairperson Lambros, Commissioners Rubin, Barrs, Plunkett, Schaff, Coombes  
Absent: Commissioner Juister  
Also Present: Public Works Director Tabb, Forester Collins

**3. Consider Approval of February 8<sup>th</sup>, 2022, Regular Meeting Minutes**

Motion to approve the February 8<sup>th</sup>, 2022, regular meeting minutes as presented by Commissioner Plunkett, Seconded by Commissioner Barrs.

AYES: Lambros, Rubin, Schaff, Barrs, Plunkett  
ABSENT: Juister  
ABSTAIN: Coombes  
NAYES: None  
Motion carried.

**4. Public Comment**

**NEW BUSINESS**

None

**OLD BUSINESS**

5. **Review and Discuss the Website** – Commissioner Coombes discussed website parameters with Manager Frances and mentioned that the Village is in the process of redoing their website. The website redesign is expected to begin in April.
6. **Review and Discuss the LAC Logo** – Chairperson Lambros discussed the expense associated with the LAC creating its own logo and the possibility of using the Village’s logo for future LAC marketing. Commissioner Coombes suggested using the Village logo on a case by case basis. The Commission agreed that they would use the Village’s logo on specific marketing material.
7. **Review and Discuss the 2022 Calendar**
  - A. **March 5<sup>th</sup> Seed Starting with Riverside Community Garden & Library** – The Seed Starting Class will be held Saturday, March 5<sup>th</sup> at the Riverside Library, between 11:00-12:30, and the Community Seed Swap will also be held March 5<sup>th</sup> at the Riverside Library between 12:30-2:00.
  - B. **April 29<sup>th</sup> Arbor Day Discussion** – Forester Collins explained his Arbor Day events on April 30<sup>th</sup> to include the planting of three trees in conjunction with a scheduled FLOS work day. Chairperson Lambros suggested the possibility of partnering with a school to plant a tree for Arbor Day 2023. Forester Collins spoke on the possibility of partnering with a different school each year for future Arbor Day tree plantings.
  - C. **May Seed and Plant Swap with Riverside Community Garden & Library** – A date has not yet been proposed for the May Seed and Plant Swap, however, it will most likely be towards the end of May and weather dependent.
  - D. **Triangle 55 & Triangle 56 Updates** – Chairperson Lambros explained that Triangle 55 is still in the works, but will need some additional approvals from Girl Scouts. Further information will be required for Triangle 56 to become a future project. Forester Collins stated he would collaborate with the GIS tech to resurrect the triangle map.
  - E. **June Swan Pond Training** – Forester Collins reached out to Integrated Land Management, which suggested three, two hour training sessions at a cost of \$300 per session. Collins talked about the process of naturalizing Swan Pond using various methods. Chairperson Lambros questioned whether the LAC could raise funds for future LAC expenses. Commissioner Coombes noted previous feedback from the Village that would require approval from the Board in order to allow the LAC to fundraise and process money similar to other Village associated organizations such as the museum and farmers market.
  - F. **July 4<sup>th</sup> Celebration** – The Commission discussed and planned having a LAC table located in Guthrie park after the parade to host a craft for the kids. Possible raffles were discussed as well. Commissioner Plunkett agreed to staff the table for the event.
  - G. **Farmers Market** – Chairperson Lambros mentioned that the date for the LAC Farmers Market table is September 14<sup>th</sup> 2022. An additional date is being sought.
  - H. **September 18<sup>th</sup> Picnic by The Pond** – The Olmsted 200 organization has requested marketing material from the LAC to help promote the Picnic by The Pond event. Commissioners Schaff and Rubin to continue work on a picnic logo.
  - I. **Oaktober** – Chairperson Lambros mentioned that additional chalk may not be needed in 2022 due to an abundance left over from 2021. Promotional opportunities were discussed to increase the public awareness of Oaktober such as providing chalk bags at the Farmers Market.

**8. Review and Discuss New Tri Fold for Residences** – Commissioner Coombes discussed setting up a meeting with Forester Collins to discuss additions to the proposed tri fold. Forester Collins explained he would like to see trifold content to include forestry generalizations as opposed to specifics. It was agreed that trifold content and informational links may need to be coordinated with the Village’s website update.

**9. Chairpersons Report**

**A. Message to the Village Board of Trustees** – Chairperson Lambros thanked Director Tabb for summarizing the LAC 2022 Calendar at a previous Village Board meeting.

Chairperson Lambros discussed possibly collaborating with the Parks and Rec Department for future Scout projects.

**B. Video Push to Olmsted 200** - Chairperson Lambros discussed pushing the LAC video out to the Olmsted 200 organization for potential marketing opportunities. Chairperson Lambros to report back to the Commission after she reaches out to the Olmsted 200 organization.

**10. Standing Discussion Topics**

**A. Master Landscape Plan**

- **Swan Pond Update** – Commissioners Schaff and Rubin continue to review and work on the update.
- **Triangles – Review** – Commissioner Plunkett discussed various triangles throughout town that can use weeding. In addition, Commissioner Plunkett proposed reviewing the Master Landscape Plan every two years including the triangles and parks. Commissioner Plunkett to recommend certain triangles for future projects. Forester Collins mentioned that July 23<sup>rd</sup> was set aside by FLOS to work on the Longcommon & Akenside triangle.

**B. Outreach and Education**

- **Upcoming Events** – Seed Starting class and Community Seed Swap will be held at the Riverside Library on March 5<sup>th</sup>.
- **Marketing** – No additional information.
- **Volunteerism** – Forester Collins mentioned various FLOS workdays were scheduled, including, July 23<sup>rd</sup> on the Longcommon & Akenside triangle.
- **Nature Viewer** – Commissioner Rubin created a QR code to display photos captured from the Nature Viewer located in the Library.

**11. Foresters Report** – Forester Collins noted the Village receiving a Growth Award for the work he did on canopy estimation. Collins discussed his collaboration with FLOS on scheduling the 2022 volunteer days. Collins noted his shift to the Village’s spring tree planting program and the scheduling of approximately 65 trees.

**OTHER BUSINESS**

**12. Adjournment**

Motion to adjourn at 8:56 p.m. by Commissioner Rubin. Seconded by Commissioner Schaff.

AYES: Lambros, Rubin, Schaff, Plunkett, Barrs, Coombes

ABSENT: Juister

NAYES:

Motion Carried

Minutes Taken By:

Minutes Approved By:

Director Tabb

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