



VILLAGE OF RIVERSIDE
Historical Commission Regular Meeting
Minutes

- I. **Call to Order:** The Regular Meeting of the Village of Riverside Historical Commission was held in Riverside Township Hall on Tuesday February 20, 2023 at 7pm. Chairperson Julian called the Regular Meeting to order at 7:00 p.m.

- II. **Roll Call:**
 - Present:* Chairperson Julian
Commissioner Guardi
Commissioner Petrzilka
Commissioner Furey
Commissioner Ceragioli
Commissioner Smith-Ray

 - Absent:* Commissioner Schroeder

- III. **Approval of Minutes**
 - A. Motion to approve January 17, 2022 minutes by Commissioner Guardi, seconded by Commissioner Petrzilka.
Motion passed by unanimous voice vote.

- IV. **Approval of Financial Report**
 - A. Chairperson Julian presented the financial report. The financials in the report are a couple months behind. In the last report, the Commission account was at \$74,400 but now the balance is \$75,000. Chairperson Julian doesn't believe that there is much in expenditures.
 - B. Motion to approve by Commissioner Ceragioli, seconded by Commissioner Guardi.
Motion passed by unanimous voice vote.

- V. **Chairpersons Report**
 - A. *New storage for ornaments*

Chairperson Julian got a new cabinet for the Riverside ornaments. Comm. Julian detailed where to locate the ornaments. Comm. Ceragioli informed the Commission that the vendor for their ornaments, Gretchen McCarthy, is retiring. Comm. Guardi suggested the Commission ought to accession one of each ornament. Comm. Furey suggested that the Commission could get ornaments from Colorsmith.
 - B. *Amy's historical releases*

Chairperson Julian inquired where the posts were being posted. Mgmt. Analyst Splitt informed the Commission that they can be found on the Village's Facebook page. The Chairperson caught up the Commission on the most recent posts.

C. *Commission candidates*

Chairperson Julian informed the Commission that they may be needing new potential Commissioners. If any Commissioners know anyone, they can find the application on the Village website.

VI. *Continuing Business*

A. 2024 Museum Calendar. Theme ideas.

Chairperson Julian asked the Commission to think of potential calendar ideas. Comm. Guardi suggested transportation. Comm. Furey suggested founding families that are still in Riverside. Chairperson Julian asked Commissioners to continue thinking of ideas for transportation or other themes.

B. Landmark Pamphlet. Committee comment on draft copy.

Comm. Smith-Ray passed out a draft landmark pamphlet to the Commission for them to view. He will be asking for Commissioners to proof once he completes a final draft.

C. Local History files digitizing report.

Comm. Petrzilka has counted over 100 additional files since the last Local History File listing.

D. Human remains from Fairbank Road. Update.

Comm. Petrzilka had nothing new to report.

E. West Well House clean up.

Chairperson Julian had nothing new to report.

F. New desk for Museum.

Chairperson Julian will be continuing to look for a desk online for the museum.

G. Museum and phone and internet. Repairs completed

Chairperson Julian reported that repairs were completed

H. Commission organizational discussion, to establish Chairs for each aspect of the Commission, in line with our goals and objectives.

Chairperson Julian went through what each commissioner has signed up for. If trainings are needed those can be arranged. Chairperson Julian mentioned that Comm. Smith-Ray would need Past Perfect training.

VII. *Exhibits*

A. East Well House is now displaying the 1896 Book.

Chairperson Julian outlined to the Commission the 1896 Book Exhibit. Additional information can be found in the appendix, with a copy on the Museum desk.

B. Objects to display in window recesses

Chairperson Julian had brought up this topic last meeting. He now thinks that this topic is tied to the new Museum desk, and will be continuing discussion on this item.

C. Library display discussion

Comm. Guardi informed the Commission that the cups exhibit will be on display beginning in May. They were hand painted by a local artist.

VIII. Approval of Accessions to the Museum: No accessions this month.

IX. Public Comment

No public comment.

X. New Business

- A. Museum duty schedule for 3/18, 3/25, 4/1, 4/8, 4/15, 4/22, 4/29, 5/6, 5/13, 5/20, 5/27, 6/3.
- B. Comm. Petrzilka, on the topic of public interaction, is giving a talk at the library on March 9 at 7pm. The title of the talk is "Riverside the Histories and the Mysteries."

XI. Adjournment

Motion to adjourn by Comm. Guardi, seconded by Comm. Petrzilka.

Motion passed by unanimous voice vote. Meeting adjourned at 7:50 pm.

Respectfully submitted:

Management Analyst Splitt

Date Approved