



VILLAGE OF RIVERSIDE
LANDSCAPE ADVISORY COMMISSION
REGULAR MEETING MINUTES

Tuesday, February 8th, 2022, 7:00 p.m.

1. Call to Order:

The Regular Meeting of the Village of Riverside Landscape Advisory Commission was held on Tuesday, February 8th, 2022 at the Village of Riverside Township Hall, Room 4, Riverside, IL 60546. Chairperson Lambros called the meeting to order at 7:04 p.m.

2. Roll Call:

Present: Chairperson Lambros, Commissioners Rubin, Barrs, Plunkett, Schaff, Coombes

Absent: Commissioner Juister

Also Present: Public Works Director Tabb, Forester Collins, Lauren Sanduski, Linda Sanduski, Resident Joan Schumacher, Trustee Evans

3. Consider Approval of January 4th, 2022, Rescheduled Meeting Minutes

Motion to approve the January 4th, 2022, rescheduled meeting minutes as amended by Commissioner Plunkett, Seconded by Commissioner Rubin.

AYES: Lambros, Rubin, Coombes, Schaff, Barrs, Plunkett

ABSENT: Juister

NAYES: None

Motion carried.

Changes include: Item 9, "Olmsted 2000 to Olmsted 200". Item 13, "Julie &? to Julie & Dave".

4. Public Comment

Chairperson Lambros summarized a letter from resident Joan Shumacher, 44 Kimbark Road. Resident Shumacher stated her opinion on a proposed fence installation, to occur at 40 Kimbark Road, and how it would affect the aesthetics of the area. The commissioners acknowledged the residents concern, however, advised her that this matter would not go through the LAC and her concerns should ultimately be brought to the Board.

New Business

- 5. *Discuss Proposed Website Changes*** – Commissioner Coombes discussed various topics concerning the LAC webpage. The Commission agreed that the LAC webpage is in need of a complete refresh. The Commission agreed that Commissioner Coombes should take the lead on getting the LAC’s content updated on the website. Director Tabb noted that the website process may be involved, but ultimately each commission will be contacted by the Village for their content. Trustee Evans suggested the LAC should come up with a list of desired content for their webpage and submit it to the Village prior to the designing of the website in an effort to have the content drive the website design.

 - A. *Update Volunteer Project Document*** – Chairperson Lambros recognized the need to update the volunteer documentation when redoing the website. Commissioner Schaff noted the need to archive LAC accomplishments so they are not lost during the webpage redesign. Chairperson Lambros requested each Commissioner bring back ideas for project content. Resident Linda Sanduski mentioned her appreciation for the LAC webpage contact information.
 - B. *Make Riverside Tree Viewer More Visible*** – Chairperson Lambros acknowledged the need to update webpage content to make the Tree Viewer more visible.
 - C. *Update Videos and Lectures*** – Chairperson Lambros acknowledged the need to update webpage content to include LAC video and lectures.
- 6. *Discuss New LAC Logo*** – Director Tabb mentioned his communication with the company that designed the Village’s logo and is awaiting a response on price and turnaround time.

OLD BUSINESS

- 7. *Review and Discuss Girl Scout Lauren Sanduski’s Final Approval of T55*** – Scout Lauren Sanduski explained her proposed Triangle 55 project and the process she will go through to revitalize the triangle. Commissioners suggested various methods to secure additional funding for the project. Chairperson Lambros noted she has plants on hold at Pizzo Nursery for the upcoming scout projects.
- 8. *Review and Discuss Triangle Updates – Eastgrove and N. Delaplaine*** – Forester Collins stated he has acquired plants from the Morton Arboretum that he plans on using in the triangle at Eastgrove and N. Delaplaine. Collins suggested the possibility of planting a Bald Cypress as well. Commissioner Plunkett appreciated resident Laura Rubio’s concern and commitment to the triangle in front of her house. Commissioner Coombes inquired of Forester Collins if there is a long term planting plan to address the loss of numerous trees at the same time. Forester Collins noted his intention to focus on species diversity to prevent an Emerald Ash borer scenario in the future. Collins mentioned his concern for the Village’s maple and oak trees and the potential for an invasive bug depleting the tree population. Commissioner Plunkett noted the resident had been made aware of the proposed spring planting of the island.
- 9. *Review and Discuss Finalizing the 2022 Calendar*** – Commissioner Coombes made mention the Riverside Community Garden is doing a seed and plant swap and discussed an alignment with the LAC. Commissioners agreed that the partnership would make sense for the Landscape Advisory Commission.

Motion that the Riverside Landscape Advisory Commission support and market a seed starting class and seed swap on March 5th, as well as a seed and plant swap in May, in collaboration with the Riverside Public Library and the Riverside Community Garden by Commissioner Coombes, Seconded by Commissioner Rubin.

AYES: Lambros, Coombes, Rubin, Schaff, Barrs, Plunkett

ABSENT: Juister

NAYES:

Motion Carried

Forester Collins discussed he would be planting a tree for Arbor Day although the location was still unknown. The Commission discussed the possibility of creating a promotional piece to accompany the tree planting. Commissioners discussed various events such as participation during the Farmers Market, Swan Pond plant identification training session, participating in the 4th of July events, Oaktober.

Motion to approve the revised 2022 calendar to include the 4th of July event as discussed, the September Picnic by the Pond event as discussed, and the month long October Oaktober events as discussed by Commissioner Coombes, Seconded by Commissioner Barrs.

AYES: Lambros, Rubin, Coombes, Schaff, Barrs, Plunkett

ABSENT: Juister

NAYES:

Motion Carried

10. Review and Discuss Leads and Co-Leads for Each Project – Chairperson Lambros discussed the importance of having co-leads for projects to ensure continuity in the event the Lead is not able to fulfill the entire commitment.

11. Review and Discuss the Renaming of the Picnic – Commissioner Schaff presented a number of options for the renaming of the picnic in addition to a possible partnership with the Riverside Arts Center. Commissioner Rubin agreed to co-lead the picnic event with Commissioner Schaff. The Commission confirmed the date of the picnic to be September 18th, 2022 with a rain date of September 25th, 2022. The Commission agreed that the time of the picnic will be 4-6 p.m.

Motion to rebrand “Picnic Like its 1869” to “Picnic by the Pond” by Commissioner Schaff, Seconded by Commissioner Rubin.

AYES: Lambros, Rubin, Coombes, Schaff, Barrs, Plunkett

ABSENT: Juister

NAYES:

Motion passed.

12. Review and Discuss Property Sales Data – Chairperson Lambros noted that email addresses are not available with the property sales data, which in turn, makes distributing information difficult.

13. Review and Discuss New Education Trifold for Residences – The Commission discussed partnering with realtors to help distribute the proposed trifold containing the following information.

- A. Tree Protection**
- B. Set Back and Planting**
- C. Building Permit Incorporation**
- D. Homeowner’s Guide – Landscaping in a Landmark Village**
- E. Arboretum Designation**
- F. Riverside Tree Viewer**
- G. Nature Viewer (Library)**

14. Chairpersons Report – Chairperson Lambros mentioned her desire for collaboration among different Village departments and commissions. Commissioner Schaff suggested perhaps the Riverside Recreation Department may be interested in taking over the LAC picnic. Chairperson Lambros explained that Commissioner Juister discussed a possible collaboration with the Riverside Library to host a seed library. Chairperson Lambros explained that the library was not interested in a long term commitment, however, a one day event may be possible. It was ultimately decided that now would not be the best time to pursue such an event during COVID.

- A. Collaboration** – Chairperson Lambros is interested in collaborating with Village departments and other community organizations. Lambros invited other Commissioners to bring ideas to the table.
- B. March Meeting Change** – Changed to March 1st.

15. Standing Discussion Topics

- A. Master Landscape Plan**
 - **Swan Pond Update** – Commissioners Schaff and Rubin are currently working on the update.
 - **Triangles – Review** – Commissioner Plunkett discussed the varied accuracies of the triangle conditions noted in the Master Landscape Plan.
- B. Outreach and Education**
 - **Upcoming Events** – None
 - **Marketing** – Chairperson Lambros noted she would like to see additional promotion on the LAC’s Landscaping for the Ages video.
 - **Volunteerism** – Chairperson Lambros noted the possibility of two Eagle Scouts looking for projects.
 - **Website & Data** – Director Tabb noted that the Village’s GIS tech will be leaving. Tabb noted that Village staff will be prioritizing projects for the new tech, which, may not allow as much time for the Tree Viewer as previous.
- C. Arboretum – Tours** – to be removed on future agendas

16. Foresters Report – Forester Collins noted he is preparing for his spring tree planting and outreach. Commissioner Schaff inquired about planting a tree at the top of Swan Pond to replace one that was cut down last year. Forester Collins mentioned he would survey the area for a potential replacement.

OTHER BUSINESS

17. Adjournment

Motion to adjourn at 9:51 p.m. by Commissioner Plunkett. Seconded by Commissioner Rubin.

AYES: Lambros, Rubin, Schaff, Plunkett, Barrs, Coombes

ABSENT: Juister

NAYES:

Motion Passed

Minutes Taken By:

Minutes Approved By:

Director Tabb
