



**VILLAGE OF RIVERSIDE
BOARD OF TRUSTEES REGULAR MEETING**

Minutes

I. Call to Order: The Regular Meeting of the Village of Riverside Board of Trustees was held in Room 4 of the Riverside Township Hall, 27 Riverside Road, Riverside, IL 60546, on Thursday, February 6, 2020. Trustee Pollock called the meeting to order at 7:00 p.m.

II. Roll Call:

Present:	Trustee Gallegos Trustee Peters Trustee Pollock Trustee Hannon Trustee Evans
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Absent:	President Sells Trustee Jisa
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Also Present:	Village Manager Frances Village Attorney Malina Village Clerk Haley
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Village Attorney Malina noted that in President Sells' absence, the Trustees would need to appoint someone to serve as President Pro Tem. Trustee **Gallegos made a motion** to appoint Trustee Pollock President Pro Tem. Trustee **Evans seconded** the motion.

Voice Vote: All Ayes.

III. Pledge of Allegiance

IV. Presentations / Public Comment

A. Public Comment

Resident Jacqueline Miller of Maplewood Road addressed the Board with regard to the allowed hours for operating gas powered landscaping equipment in the village and what she described as the industrialization of the residential yard. She cited the permitted hours as noted in section 7-1-13 of the municipal code and noted that the code does not address electric landscaping equipment. She recommended that the Board consider restricting the hours when any type of gas powered landscape equipment can be used in the village. She also has specific concerns related to gas powered leaf blowers. She noted that Hinsdale, River Forest and Western Springs all have greater restrictions on landscaping activities than Riverside does. She stated that gas powered leaf blowers generate low frequency noise pollution in the range of 75 decibels that penetrates walls and travels for hundreds of feet. Miller also stated that gas powered leaf

blowers produce a significant amount of air pollution in the form of volatile organic chemicals and fine particulates and the pollution they create is disproportionate to the work being done. She cited a 2015 EPA study of pollutants produced by 2-stroke engines which noted that leaf blowers contribute significantly to air pollution. A study by Edmunds comparing leaf blowers to automobiles found that gas powered leaf blowers emit significantly more pollutants per minute of operation than cars do. Gas powered leaf blowers also produce significant amounts of CO2 which contributes to global warming.

Miller stated that limiting the hours when gas powered landscaping equipment is permitted is in keeping with the spirit of Riverside and will benefit both residents and those who operate the landscaping equipment. Similar communities are restricting gas powered leaf blowers. Winnetka and Wilmette have banned them during the summer months. Glencoe has banned them for seven months out of the year and Oak Park bans equipment that generates noise in excess of 65 decibels. Miller feels that banning gas powered leaf blowers is in keeping with Riverside's National Historic Landmark Designation and the community's civic identity. She asked that the Board review the current regulations and left materials with Clerk Haley. Trustee Pollock thanked Ms. Miller for her comments and asked Staff to review the material provided by Ms. Miller.

V. *Reports of Village Officers*

A. Village President's Report

1. Motion to approve a Resolution Celebrating the 100th Anniversary of the League of Women Voters

Trustee Pollock asked for a motion and second to approve the Resolution. Trustee **Evans made a motion** to approve. Trustee **Gallegos seconded** the motion.

Village Manager Frances read the Resolution aloud.

Trustee Pollock called for the vote on the Resolution.

AYES: Trustees Gallegos, Peters, Pollock, Hannon and Evans.

NAYS: None.

Motion passed.

2. Motion to approve an Ordinance Authorizing issuance of a Class B Liquor License – SSA Group, LLC

Trustee Pollock noted that the liquor license relates to liquor service at Brookfield Zoo.

Trustee **Gallegos made a motion** to approve the ordinance. Trustee **Hannon seconded** the motion.

AYES: Trustees Gallegos, Peters, Pollock, Hannon and Evans.

NAYS: None.

Motion passed.

- B. Village Manager's Report – None.**

VI. *Approval of Consent Agenda*

Trustee Pollock read the Consent Agenda aloud.

A. Approve Voucher List of Bills February 6, 2020

B. Approve Village Board of Trustees Regular Meeting Minutes January 16, 2020

C. Review and File 2020 Census Kick Off Meeting notes January 22, 2020

D. Review and File Historical Commission Meeting Minutes November 18, 2019

E. Review and File Landscape Advisory Commission Meeting Minutes October 8, 2019

- F. Review and File Parks & Recreation Board Meeting Minutes September 23, 2019
- G. Review and File Planning and Zoning Commission Regular Meeting and Public Hearing Minutes December 12, 2019
- H. A Resolution waiving competitive bidding and authorizing the Village Manager to execute an agreement in the amount of \$20,800 with Christy Webber & Company for 2020 Central Business District planter bed maintenance
- I. An Ordinance amending the Village Code of the Village of Riverside, Illinois, relative to the use, possession and sale or delivery of cannabis, controlled substances and related paraphernalia
- J. An Ordinance Amending the Village Code of the Village of Riverside, Illinois, Relative to Parking Time Limitations on a portion of Scottswood Road

Trustee Pollock asked if any of the Trustees needed an item to be removed from the Consent Agenda for Discussion. Trustee Hannon asked that Item J. be removed from the Consent Agenda for Discussion.

Trustee Pollock called for a motion and second to approve Consent Agenda Items A. – I. Trustee **Gallegos made the motion.** Trustee **Evans seconded** the motion.

AYES: Trustees Gallegos, Peters, Pollock, Hannon and Evans.

NAYS: None.

Motion passed.

Discussion of Consent Agenda Item VI. J:

Trustee Hannon stated that he is happy to see the proposed ordinance on the agenda because people are using Scottswood Road as a de facto commuter parking lot daily. He asked that the proposed no parking zone be extended further down Scottswood Road. Trustee Pollock asked Chief Weitzel to provide some background on the situation.

Chief Weitzel stated that at the request of Riverside Presbyterian Church and residents of Scottswood Road, the Police Department conducted a survey of cars parking on the southwest side of Scottswood Road from the intersection of Barrypoint Road to the Presbyterian Church driveway. The Community Service Officer checked the area daily for two weeks to see how many drivers parked in the area and if there were commuters parking there all day. Typically, anywhere from six to ten cars would be parked there each day and a majority of those who parked were walking to the train station at the Longcommon crossing.

Manager Frances stated that after further review, she believes extending the time limit parking zone to a distance of 800 feet from the intersection with Barrypoint Road would be sufficient to discourage commuters from parking on the street daily.

Trustee Peters expressed concern that implementing the restriction would just push the street parking to a different location. She asked if the Board wanted to send the message that people should not leave their cars parked on village streets all day if they are going downtown. She does not object to directing people to use the commuter parking lot.

Manager Frances noted that several residents of Scottswood Road have expressed concern regarding unattended cars being parked all day in the residential neighborhood and Staff would like to be able to resolve this issue.

Village Attorney Malina stated that if the Board wished to amend the ordinance per the village

manager's suggestion, it could do so and approve the ordinance as amended. He proposed amending the language to: "On Scottswood Road, on the southerly side, from the intersection of Barrypoint Road and Scottswood Road, for a distance of 800 feet, Monday through Friday from eight o'clock (8:00) A.M. to noon."

Trustee **Hannon made a motion** to approve the ordinance as amended. Trustee **Gallegos seconded** the motion.

AYES: Trustees Gallegos, Peters, Pollock, Hannon and Evans.

NAYS: None.

Motion passed.

VII. Reports of Departments, Commissions and Trustee Liaisons

A. Police Department report on implementation of Frontline Public Safety Solutions

Chief Weitzel stated that the Frontline Public Safety Solutions software was purchased in partnership with our consolidated dispatch center, the West Central Consolidated Communications (WC3) communities of North Riverside and Brookfield. There are a total of six modules available but only two modules have been implemented to date: Overnight Parking and Vacation Watch. Additional features will be offered in the coming months. Implementing the program allows the dispatchers to focus on more serious calls rather than administrative calls like overnight parking requests. Weitzel has received very good feedback from residents regarding the new overnight parking process.

The Vacation Watch module has also been well received by residents. The program allows residents to request that police keep an eye on their property while they are away. Residents make the request online and it is assigned to a specific officer who will have the ability to communicate directly with the resident via email to advise them that he or she has checked the property.

The department may implement the Directed Patrol module next. Directed Patrol will also allow officers to contact residents directly to provide feedback regarding the results of their directed patrol efforts.

Trustee Pollock thanked Chief Weitzel for the update and encouraged residents to use the new services, especially vacation watch.

B. Police Department report on partnership with Ring Neighbors

Chief Weitzel stated that the Police Department has joined the Ring Neighbors program. When the department applied, there were 402 jurisdictional partners. There are now over 600 partners. Being a member of the Ring Neighbors program allows the department to request assistance from residents and business owners who may have video through doorbell cameras that might assist the department in solving a crime. Residents with Nest security cameras can also submit video. The program is completely voluntary. The department would still need to obtain a search warrant in order to obtain video without a property owner's consent. It should also be noted that this is a stand-alone program that is completely separate from the security cameras the Village has installed at several strategic locations throughout the community.

C. Police Department report on KLOA study – Intersection of Longcommon & Shenstone Roads near Big Ball Park

Chief Weitzel also briefed the Board on KLOA's study and recommendations for the intersection of Longcommon & Shenstone Roads near Big Ball Park. He noted that residents

in the area have requested that the Village do something to improve access to the park from the surrounding neighborhood. Specifically, residents are requesting the installation of crosswalk markings and sidewalks into Big Ball Park and Turtle Park. Chief Weitzel and Public Works Director Bailey met with KLOA on site and KLOA has proposed preliminary recommendations for the improvements. Since funds budgeted for traffic safety improvements have already been allocated to other projects in 2020, Director Bailey and Chief Weitzel recommend that this project be taken into consideration as part of the 2021 Capital Improvement Plan (CIP) Budget discussions.

VIII. Ordinances and Resolutions

- A. An Ordinance providing for the issue of approximately \$1,015,000 General Obligation Limited Tax Bonds, Series 2020A, of the Village of Riverside, Cook County, Illinois, for the purpose of financing road improvements within said Village, providing for the levy of a direct annual tax to pay the principal of and interest on said bonds, and authorizing the sale of said bonds to the purchaser thereof

Finance Director Johns stated that there were two bids on the bonds and Staff recommends awarding the bonds to Robert W. Baird & Co. of Milwaukee, WI. Director Johns stated that she is very please with the 1.2175% bond rate offered by Baird. She noted that Mark Jeretina of Speer Financial was in attendance if the Board had any questions regarding the bond issue. Trustee **Gallegos made a motion** to approve the Ordinance. Trustee **Peters seconded** the motion.

AYES: Trustees Gallegos, Peters, Pollock, Hannon and Evans.

NAYS: None.

Motion passed.

- B. An Ordinance approving an expansion of an existing Special Use to allow for a Classroom Addition to the Existing School (Blythe Park Elementary) at 735 Leesley Road, Riverside – Riverside School District 96

Community Development Director Abt stated that Riverside School District 96 (D96) submitted an application for an expansion of their existing special use permit to allow for a classroom addition to Blythe Park Elementary School at 735 Leesely Road. The property is located in the R1-A Zoning District where schools are a special use. The building is also a designated local historic landmark and therefore a Certificate of Appropriateness was also required.

The school has an existing special use; however, D96 is proposing to build an 800 sq.ft. classroom addition on the southwest side of the building. This is considered an increase in the intensity of the existing use and requires Special Use approval. The addition will not put the site over the setback, building coverage or impervious surface requirements. The height of the addition is 13 1/2 ft. which conforms to the maximum building height restriction for the R1-A Zoning District. The project will also include a small front entry addition to provide for a secured entry. This additional area was included in the bulk calculations.

At the public hearing, the Planning and Zoning Commission had some questions regarding the downspouts, parking and complying with the rule about adequate radio coverage. The Petitioners stated that the downspouts currently splash at grade and the downspouts on the addition would also splash at grade. They also stated that the addition would be located where there are currently two parking spaces, however there is unused space to the west that can and will be striped to make up for those two spaces for no net loss of parking. The Superintendent stated the district was willing to comply with the radio coverage requirement.

The Planning and Zoning Commission recommended approval of the Expansion of the Existing Special Use with a condition that the building must comply with Title 6 Chapter 7 (Radio Amplification in Certain Buildings) of the Municipal Code. Director Abt noted that representatives of D96 and their architects were present if the Board had questions.

Trustee Hannon said he thinks a school expansion is a great sign regarding the health of the village and what it means for young families; however, he is concerned about how the proposed addition might detract from the feel of the neighborhood. He asked for details regarding the Preservation Commission's thought process behind using wood cladding instead of brick. Director Abt noted that the Preservation Commission did a thorough review of the project. A classroom was relocated as a result of feedback from the Preservation Commission. Abt noted that the Department of the Interior's guidelines state that additions to landmark structures should be sympathetic to but differentiated from the original structure. To that end, the architects preferred option is composite wood cladding but they also rendered a brick option. They felt it was important to provide the differentiation.

Trustee Hannon stated that the wood looks good in the rendering but questioned whether it will have the same look in the built environment. He feels that brick might be a better material to maintain the beauty of the neighborhood. He questioned whether there was sufficient consideration given to how the composite wood cladding might impact the adjacent neighborhood and whether there had been sufficient input from the neighbors. Director Abt stated that there were some questions about the material but none of the Preservation Commissioners expressed concern about the project. No residents attended the meeting where the project was discussed.

Trustee Hannon stated that even though residents did not attend the meeting, the Board should not assume that residents are not concerned about the project. He stated that he wished there had been some resident input in favor of the project. He does not equate lack of comment with public support.

Trustee Evans asked if the renderings were shared with the community. District 96 Superintendent Martha Ryan-Toye stated that this has been a several year process. Project information has been shared with the community as the projects have evolved. There were public meetings, school board meetings and the information is also available on the D96 website. She sensed that the wood composite was the preference of the Preservation Commission.

Director Abt noted that using different materials makes it easier to differentiate the original structure from the addition.

Trustee Hannon asked if there was any limitation on the coloration of the wood cladding. Director Abt stated that the applicant presented a specific tone and it was approved as presented by the Preservation Commission.

Trustee Peters noted that financial savings should not be a factor in determining the most appropriate material.

Trustee Pollock stated that he is hesitant to go against the recommendation of the Preservation Commission. He stated that all things being equal, brick is usually preferred over wood, but

he concurs with the Preservation Commission's recommendation.

Trustee Hannon noted that the structures in the area are predominantly brick. He is concerned about putting composite cladding in the middle of a neighborhood where the homes are predominantly brick. He expressed support for remanding the matter to the Preservation Commission for confirmation that they support the use of the wood composite cladding over brick.

Trustee Peters expressed concern that sending the matter back to the Preservation Commission might impact the proposed construction schedule for the project. Trustee Pollock inquired as to the next meeting date of the Preservation Commission and Director Abt stated that the commission would meet on February 13. Trustee Pollock then asked if it would be possible to bring the matter back to the Village Board at the February 20, 2020 board meeting. Director Abt stated that it would.

Ryan Kelly of DLA Architects stated that any delay in approval will impact the construction schedule, but a two week delay is manageable and the firm wants to make sure everyone is comfortable with the project as proposed.

Trustee Evans asked for clarification as to what additional input the Preservation Commission was being asked to provide. Trustee Pollock stated that the commission was being asked to confirm that wood cladding is the appropriate material for the project.

Trustee Gallegos asked if it would be possible to match the existing brick. Mr. Kelly stated that they have matched the brick and mortar and will be using those materials to construct the new secure entrance.

Trustee Evans asked how the new brick would be differentiated from the original brick. Mr. Ryan stated that the new entrance will remain coplanar with the existing structure but move the front façade forward about eight feet. He also noted that the proposed exterior wood cladding is sympathetic to the interior of the building and was chosen specifically to match the existing horizontal wood paneling inside the building.

Trustee Pollock stated that he is comfortable with the Preservation Commission's recommendation, but he is willing to delay the vote for two weeks in order to make sure everyone is comfortable with the project. He asked if there was a motion to refer the matter to the Preservation Commission for discussion at their meeting on February 13 and then bring the matter back to the Village Board meeting on February 20. Trustee **Hannon made the motion**. Trustee **Gallegos seconded** the motion.

AYES: Trustees Gallegos, Peters, Pollock, Hannon and Evans.

NAYS: None.

Motion passed.

- C. An Ordinance amending Title 8, Section 8-6-2 (Water Service Charges) and an Ordinance Amending Section 8-7-9 (Sewerage Service Charges) of the Village of Riverside, Illinois Village Code

Finance Director Johns stated that the Village Board discussed increasing water and sewer rates to adjust for additional personnel and administrative costs at the November 21, 2019 Meeting. At that time, the Board asked Staff to provide additional information regarding how a rate increase would impact the average residential customer. Accordingly, Director Johns stated

that based on minimum usage, residents would see a total annual increase of 3.53% or \$18.60 annually.

Trustee Hannon asked for clarification regarding the need for the increase. Director Johns explained that the increase is needed because the Water & Sewer Fund does not currently pay a proportional share of administrative staff costs.

Trustee Hannon asked when the rate increase would take effect and Director Johns stated that it would take effect at the end of February.

Trustee **Evans made a motion** to approve the Ordinance. Trustee **Gallegos seconded** the motion.

AYES: Trustees Gallegos, Peters, Pollock, Hannon and Evans.

NAYS: None.

Motion passed.

IX. Considerations

A. Consideration of Berkeley Road traffic calming measures

Chief Weitzel stated that after reviewing the October 2019 KLOA study of the intersection of Berkeley Road and Harlem Avenue, the entire Staff recommended reviewing this report with the Village Board, discussing options, and selecting the option that best suits the current situation on Berkeley Road. Staff recommends that the village proceed with the least intrusive measure first, the Stage 1 modification as detailed on page 2 of the KLOA report. This would include signage only designating Berkeley Road as one way eastbound. Weitzel stated that while we do not yet know what new business might potentially occupy the former Title Max building in the future, occupancy of that building for any business purpose would play a major role in and impact future traffic enforcement and traffic calming issues in the area. Chief Weitzel stated that if the Board approves installation of signage, the department will likely do targeted enforcement and issue warning tickets for at least 30 days before issuing any citations.

Trustee Gallegos asked if residents of the townhomes on Harlem Avenue had been consulted regarding the traffic calming measures. Chief Buckley stated that residents of the townhomes had approached staff to convey concerns about the possibility of a cul-de-sac being installed on Berkeley Road to block access to Harlem Avenue. They do not support a cul-de-sac.

Trustee Gallegos asked if the speed limit on Berkeley Road would be reduced from 25 to 20 mph. Chief Weitzel stated that the speed limit would remain 25 mph for now.

Trustee Hannon asked what the process would be if the signage is not sufficient to address the concerns of residents. Weitzel stated that if the signage is not effective, it could be easily removed. The next option the village might consider would be a half closure of Berkeley Road just west of the commercial alley. This would require installation of hardscape and consideration would need to be given to accommodation of emergency vehicles and snow plows so it would not be as easy to implement as the signage option.

Community Development Director Abt stated that if a new business goes into the former Title Max property, review of possible traffic patterns would be part of the zoning and licensing process.

Trustee Hannon would like to see the Village take a proactive rather than reactive approach to traffic in the area.

Trustee Evans asked when the signage would be installed. Chief Weitzel stated that if the Board agrees with Staff's recommendation, signage will be installed in the near future and the Department will begin issuing warnings to drivers who disobey the signs.

Trustee Evans expressed concern that some residents of Berkeley Road might find the one way eastbound restriction frustrating. Chief Weitzel stated that he did not believe that would be the case but noted that the department would be obligated to enforce the restriction equally without regard for whether a driver is a resident of Berkeley Road or not.

Consensus: Direct Staff to install signage.

- B. Discussion regarding a proposed communications tower to be located at the Riverside Public Works Facility for the purpose of reading water meters and providing enhanced connectivity between the Township Hall and Public Works Department

Public Works Superintendent Tabb stated that he and Director Abt would like the board to provide guidance on the proposed installation of a communications tower to be located at the Public Works Facility in Riverside Lawn. Tabb stated that historically, Riverside has replaced water meters throughout the Village approximately every 20 years, or as determined by the Village Board. The last meter replacement program began in 2004. The majority of the current water meters throughout the Village are mechanical. Over time, these meters become less accurate and under-register actual consumption due to wear on their moving parts. This under registering of water consumption directly affects the billable amount of water that the Village is able to calculate. Subsequently, the Village loses revenue by not being able to accurately measure the amount of water consumed. In addition to gradual metering inaccuracies, the meter transmission units (MTUs) are approaching the end of their useful battery lives.

Staff is in the preliminary stages of securing the components necessary for replacing the current water meters with a fixed-point reading system that would include water meters free of any moving parts. A fixed-point meter reading system would allow for more efficient meter readings, help reduce high water bill investigations as a result of daily consumption monitoring, enable office generated final water bills, and have the option for remote customer monitoring of daily water consumption. The most vital component of this system is the data collection antenna. To effectively read all the water meters in the Village from one fixed point, the antenna has to be mounted at a height of approximately 100' above the ground. For reference, the communications tower at the Village Office is 100 feet tall and adding additional equipment to that tower is not an option due to wind and weight ratings. The communications tower at Riverside Brookfield High School is 120 feet tall.

Community Development Director Abt stated that wireless telecommunications towers are classified as Special Uses in the R1-A Zoning District. Therefore, in order to install a 100' tower at the Public Works Facility a Special Use Permit would be required.

Staff recommends locating the tower at the Public Works facility because the surrounding forested area will screen the widest part of the tower. Additionally, the location provides easy access to the power supply required by the antenna.

It should be noted that any public hearing notification would only require notification to property owners in Riverside Lawn and Lyons since no properties in Riverside are within 250 feet of the Public Works facility. The Board may want to provide individual notification to Village residents, and Staff would like guidance from the Board regarding notification parameters to Riverside residents.

If the Board does not support locating a tower at the Public Works facility, the Village can utilize the North Riverside standpipe to mount the antenna; however, this would not address the current communications deficiencies at Public Works or any future communications needs the Village might have.

Trustee Gallegos stated that he does not have any objections to moving forward with the project but he inquired about the cost. Supervisor Tabb stated that if the Board supports the project, Staff would reach out to companies to obtain specifications and quotes.

Trustee Peters asked if Staff is certain that moving to this new method of reading water meters is the appropriate course of action. Supervisor Tabb stated that currently, meters are read every other month and this is accomplished by Department of Public Works employees driving through the village and getting a reading from the meter transmission units (MTUs) mounted on the exterior of each structure in the village. With the new system, the water meters can be read up to four times a day. More frequent readings will allow for much quicker identification of water leaks. Readings will be more efficient and the entire village can be read simultaneously. Residents would also be able to monitor their own usage in real time.

Trustee Hannon expressed concern that the tower would be 40 feet above the tree line. He believes this will be a problem for residents and he wants residents who will be able to see the tower to be given notice.

Trustee Evans asked if the system could work with a shorter tower. Superintendent Tabb stated that the tower needs to be 100' tall in order to be able to read the entire village.

Trustee Hannon asked Staff to elaborate on the current communications deficiencies related to data transfer and how lack of a point-to-point site might impact staff. Superintendent Tabb noted that the new BS&A software system is complex and data driven and data transfer between the Public Works Facility and Village offices is slow due to current technology limitations.

Finance Director Johns stated that the Village's technology infrastructure would be improved by having a point-to-point communications link. Currently, the lack of connectivity between the Public Works Facility and Village offices necessitates duplication of technology infrastructure and support services because the Public Works facility is not fully integrated into the BS&A software system due to these communications issues.

Trustee Hannon emphasized the need for community input with regard to the tower. He believes residents need to be informed and given an opportunity to comment. He also favors commission involvement.

Trustee Pollock recommended that Staff begin the zoning review process. He suggested notifying anyone within 250 feet of Riverside Road since their views would be most impacted

by the presence of the proposed tower. He also suggested that the Fire Department park the ladder truck at the proposed location with the 100 foot ladder fully extended so residents can get an idea of how tall the tower would be. He also recommended that photographs be taken of the extended ladder.

Trustee Hannon expressed support for an inclusive process with sufficient public notice and input from the community.

Attorney Malina suggested that the Board be notified of when the ladder truck would be parked at the proposed location with the ladder extended so they could walk the neighborhood and make a determination regarding the notice parameters. He also suggested that photos of the extended ladder be included in mailed notices sent to specific addresses as determined by the Board. This would be in addition to the required notifications.

Trustee Evans reminded everyone that there is a need to modernize communications infrastructure and get more accurate water readings. In addition to considering how the tower will look, consideration should be given to the practical needs of the village.

Manager Frances noted that these improvements will allow residents to take ownership of their water usage. Early leak detection will save residents money and conserve water. She also noted that Staff is sensitive to residents aesthetic concerns.

Consensus: Direct Staff to move forward with replicating the view of the proposed tower using the fully extended fire truck ladder and take photographs as discussed.

X. *New Business* – None.

XI. *Adjournment*

With no new business to discuss and no need for an executive session, Trustee Pollock called for a motion and second to adjourn the Regular Meeting.

Trustee Gallegos made a motion to adjourn. Trustee Hannon seconded the motion.

AYES: Trustees Gallegos, Peters, Pollock, Hannon and Evans.

NAYS: None.

Motion passed.

Trustee Pollock declared the meeting adjourned at 8:45 p.m.

Respectfully submitted:

Village Clerk Haley

Date Approved

XII. *Executive Session* – None.