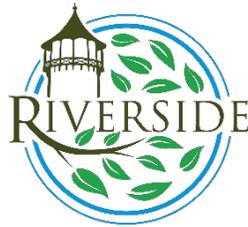


Due to the ongoing public health emergency, and consistent with the Governor’s most recent emergency declaration, various Executive Orders entered by the Governor, and the recent amendments made to the Open Meetings Act in Public Act 101-640, this meeting was conducted electronically. Public comments are welcome on any topic when received by email or in writing by the Village Management Analyst prior to 5:00 p.m. on the day of the meeting. Emailed comments may be sent to Village Management Analyst, Ian Splitt, at [isplitt@riverside.il.us](mailto:isplitt@riverside.il.us). Written comments may be submitted to the attention of Ian Splitt at 27 Riverside Road, Riverside, Illinois. Public comments may also be made live during the meeting by persons participating via Zoom.



VILLAGE OF RIVERSIDE  
BOARD OF TRUSTEES REGULAR MEETING  
Minutes

*I. Call to Order:* The Regular Meeting of the Village of Riverside Historical Commission was held over zoom on Monday, January 24, 2022. Chairperson Julian called the Regular Meeting to order at 7:00 p.m.

*II. Roll Call:*                    *Present:*                    Chairperson Julian  
   Commissioner Guardi  
   Commissioner Ceragioli  
   Commissioner Petrzilka  
   Commissioner Schroeder  
   Commissioner Smith-Ray  
   Commissioner Furey (arrived after Roll Call)

*III. Approval of Minutes*

A. Motion to approve by Commissioner Guardi, seconded by Commissioner Schroeder  
   **AYES:** Chairperson Julian, Commissioners Guardi, Ceragioli, Petrzilka, Schroeder,  
& Smith-Ray  
   **NAYS:** None.  
   **Motion passed.**

*IV. Approval of Financial Report*

A. Balance of \$73,814.26, only expenditures were for Olmsted’s 200<sup>th</sup> Birthday signs.  
B. Motion to approve by Commissioner Guardi, seconded by Commissioner Ceragioli  
   **AYES:** Chairperson Julian, Commissioners Guardi, Ceragioli, Petrzilka, Schroeder,  
& Smith-Ray

**NAYS:** None.

**Motion passed.**

**V. *Chairpersons Report***

A. Developing system for uploading Structure Files to our website

There are approximately 15,000 files of houses and buildings in town. Which the Commission is working on uploading to the site. The Library is interested in linking to this, and can help with the groundwork to create site. Ideally the site would allow users to click on the street to view files linked to each address. This is anticipated to be a long process, and the Commission can help upload files to site once the library creates framework. Commissioner Schroeder voiced security/privacy concerns with uploading that information. The Commission agreed that while files are public record, it would be best to include the Village attorney. It was estimated that this project would be able to be completed in 2022.

B. Museum operating in Help desk mode

For the past few weeks the museum has been closed due to Covid. Chairperson Julian spoke with the Village of Riverside and the museum would not be able to require proof of vaccination for visitors, however they recommended continuing to require masks and limiting numbers of visitors at one time. Previously the museum had waited until the Covid positivity rate reached 5%. Commissioner Smith-Ray, recommended waiting until spring to open. Commissioners Petrzilka and Guardi recommended holding off on a decision at this meeting and basing the re-opening on numbers as they come in. It was agreed there would be further discussion next meeting. Chairperson Julian emphasized answering the phone and emails while the Museum operates in help desk mode. In this phase, Commissioners have been using their time to enter property transfers. Commissioner Furey joined the meeting.

C. Library Display for Olmsted's 200<sup>th</sup>

1. The National Association of Olmsted Parks allowed the Commission to reproduce their exhibit "Frederick Law Olmsted Landscapes for the Public Good". It will be at the Library until April and then will move outside.

**VI. *Approval of Accessions to the Museum***

Chairperson Julian announced the Commission received an Accession in the mail containing pictures of Riverside. The donor believes that their father had taken it with him while serving in World War II, dated 1944. The donor also made a financial donation to the Commission. Motion to accept by Guardi, seconded by Smith-Ray.

**AYES:** Chairperson Julian, Commissioners Guardi, Ceragioli, Furey, Petrzilka, Schroeder, & Smith-Ray

**NAYS:** None.

**Motion passed.**

**VII. *Continuing Business***

- A. The disposition of human remains found on Bloomingbank: Status report.  
Commissioner Petrzilka has been working with the Professor and going through ship manifests, but without a name it can be troublesome. Commissioner Petrzilka would like to access public DNA to potentially identify the individual. The time period has not been identified definitively, but is likely early to mid-1800s.
- B. Commission's Facebook Page: Activity report.  
Chairperson Julian has been posting whether museum is open or not and other content on Facebook. Recommended continuing to post as usual.
- C. Developing a user guide for land marking a structure. Status report.  
Commissioner Smith-Ray has no progress to report. Guide is close to completion and Commission will review at the next in-person meeting.
- D. Past Perfect on line: Discussion  
Chairperson Julian recommended that topic is tabled until work on website is further along.
- E. Plan for 2022: Discussion of annual goals.  
Commission has goals of getting structure files online and local history files digitized. Additionally the Commission has the Olmsted 200<sup>th</sup> birthday celebration, Commissioner Petrzilka's human remains research, and Commissioner Smith-Ray's user guide.
- F. Museum Help Desk: Discussion of any issues  
No issues at the moment.
- G. Sherman Fund: Discussion of proposals for use of funds  
Has spent about \$1,000 of the \$3,800. A portion of the funds have been used to reproduce an exhibit for the East Well House.
- H. West Well House Project: Discussion of next steps to utilize the Well House.  
The Commission has been cleaning and organizing the Well House. Accessions are being stored there. The Well House also has the spare display case which can be utilized for an exhibit.
- I. Local History Files digitizing project: status report.  
Commissioner Petrzilka is cataloguing the local history items and will provide a list to the Commission in order to create a priority list for digitizing.
- J. Calendar 2022: Sales report.  
The Commission has sold the first 50 calendars and ordered another 50 for sale.
- K. Olmsted's 200<sup>th</sup> Birthday: Further discussion of Museum's role in the celebration.  
Agreed that discussion would be tabled until the February meeting.
- L. Museum pamphlets: Inventory Levels  
Commissioner Petrzilka had brought up that some pamphlet inventory was low. He will bring a comprehensive report at the next meeting.

**VIII. *Exhibits***

- A. Library Display case: Status  
Commissioner Guardi informed the Commission that the display case has a sign for

the Olmsted 200 celebration. The coming soon sign that had been in the library was moved to the train station.

B. Museum display: Discussion.

Commissioner Guardi recommended that a reproduction of the display currently in the library be created for the Well House.

C. West Well House: Discussion.

1. Discussed earlier in the meeting

*IX. Public Comment*

No public comment.

*X. New Business*

A. Museum Duty sign-up for February through May

Commissioners will individually email the chairperson with their sign up dates.

B. Ornaments

Commissioner Ceragioli noted that the museum is short on water tower ornaments, so she ordered two dozen more.

C. Cooksville

Commissioner Petrzilka looked up a Plat of the planned town of Cooksville, noted that the community would have had a Lafayette Road in the same location Lafayette Road is in Riverside today.

*XI. Adjournment*

Chairperson Julian asked for a motion and second to adjourn the Regular Meeting. Commissioner Guardi made a motion to adjourn. Commissioner Furey seconded.

**AYES:** Chairperson Julian, Commissioners Guardi, Ceragioli, Furey, Petrzilka, Schroeder, & Smith-Ray

**NAYES:** None.

**Motion passed. Meeting adjourned at 8:16pm.**

Respectfully submitted:

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Management Analyst Splitt

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Date Approved