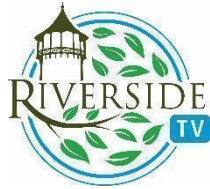


MEETING AND PUBLIC COMMENT PROCEDURES: The Riverside TV Commission will meet in person and physical spacing will be observed. Any individual with a disability requiring a reasonable accommodation in order to participate in the meeting should contact Village Manager Jessica Frances at least 48 hours in advance of the meeting at (708) 447-2700 ext. 254. Public comments are welcome on any topic related to the business of the Commission at Regular and Special Meetings during the portion of the meeting devoted to a particular agenda item, or during the period designated for public comment for non-agenda items. Individuals who wish to comment must be recognized by the Commission Chairperson and then speak at the podium, beginning by identifying themselves.



**REGULAR MEETING
RIVERSIDE TV COMMISSION
Room 4, Riverside Township Hall, 27 Riverside Road, Riverside, IL 60546
Monday, April 11, 2023
7:00 p.m.**

Agenda

1. Call to Order
2. Roll Call
 - Chairperson: Colin Hughes
 - Commissioners: Karina Koncius, Eric Sundstrom, Mark Yurkiw, Gary Zeleny
3. Approval of the following Minutes:
 - A. March 13, 2023 Regular Meeting
4. Old Business
 - A. Technical Director Report
 - B. Production Supervisor Update
 - C. Hauser Jr. High Communications Project Update
 - D. Memories of Riverside Update
5. New Business
 - A. Programming
 1. Saturday Morning Programming — Update
 2. RTV Weekend Movies

Riverside TV Commission 2023 Meeting Dates

(7:00 p.m., 2nd Monday, Township Hall Room 4 or Zoom)

| | | | |
|-------------|----------|--------------|-------------|
| January 9 | April 10 | July 10 | October 9 |
| February 13 | May 8 | August 14 | November 13 |
| March 13 | June 12 | September 11 | December 11 |

6. Next Meeting: Monday, May 8, 2023 at 7:00 p.m. – Township Hall Room 4

7. Adjournment

CH/ch

cc: Commissioners
Assistant Village Manager Ashley Monroe, Production Supervisor Joe Doria, Technical Director Lorenzo Cordova, Communications Specialist Amy Downing

**Riverside TV Commission
Regular Meeting**

March 13, 2023

7:00 PM

**Room 4, Riverside Township Hall
27 Riverside Road, Riverside, IL 60546**

1. Call to Order

Commissioner Hughes called the meeting to order at 7:04 PM.

2. Roll Call

Commissioners Present: Chair Hughes, Commissioners Yurkiw, Koncius, and Sundstrom.

Commissioners Absent: Chair Hughes.

Also Present: Production Supervisor Joe Doria, Technical Director Lorenzo P Cordova, and Assistant Village Manager Ashley Monroe, Gary Zeleny, Trustee Cristin Evans. Hauser Junior High Students.

3. Approval of the following Minutes:

A. February 13, 2023 Regular Meeting

Motion made by Commissioner Yurkiw to approve minutes and seconded by Commissioner Sundstrom. Motion Approved 3-0-1. Hughes Abstained.

4. Old Business

- **Technical Director Report** — Technical Director Cordova said that February was a busy month. They filmed two meetings in Room 4 through February but filmed a Village Board meeting in the Auditorium to accommodate a meeting held just prior, with the Army Corps of Engineers. RTV also filmed the Riverside Township and School District 96 meetings. Planning and Zoning Commission cancelled their February meeting and RTV plans to film PZC in March. The Fredrick Law Olmsted Society held a standing-room only lecture and they plan to hold two additional lectures that will be filmed by RTV. He said that the seven introductory C4 Road to 2050 videos were approved and posted and the last video should be released soon. He noted that the Township Mental Health Board presentation has been released and available for viewing. Commissioner Sundstrom asked where the Village's old content will be shown. Chair Hughes said that staff is working on converting the past content to HD that can be played on the current streaming system. Chair Hughes made sure that costs are covered for the D96 meeting temporary increase in staff and Doria confirmed they were.
- **Production Supervisor Update** — Supervisor Doria said that the latest hire is completing final He noted that an invoice is being prepared for the FLOS productions. Cordova said that converters to finish the ROKU broadcast installation. Doria noted a camera going down but said it was sent for repair and is already back at RTV. Hughes asked how many cameras RTV has and Doria responded three Canon XM605. He said that last week, staff went through broadcast equipment.

- **Hauser Jr. High Communications Project Update** — Commissioners confirmed that the videos produced by Hauser students prepared were fit to broadcast on RTV.
- **Memories of Riverside Update** — Previous Commissioner Orgler told Chair Hughes that he would continue to help with Memories of Riverside and future Commissioner Zeleny agreed to support the effort. Commissioner Koncius said that she ran into Coach McCloskey and mentioned that he was thought of for
- **Meeting Frequency** – Chair Hughes explained his rationale for asking the Commission about a change. Commissioner Yurkiw noted that the Commission used to take summers off. Supervisor Doria said that the summer is busy. In general, Commissioners were in favor of scheduling a special meeting. Sundstrom made a motion to hold meetings in even months, Commissioner Yurkiw seconded the motion. Roll call vote was held, 4-0 Aye.

5. **New Business**

A. **Hauser Junior High**

Chair Hughes moved the agenda item to after the approval of minutes because of the student guests.

Commissioner Koncius introduced the students from her class and invited them to ask the Commission questions to assist with development of their student projects. Grace Stanley asked what the Village's vision is for RTV and the purpose of RTV. Commissioner Sundstrom and Yurkiw responded that the town has changed a lot and said that at first it was just broadcast of meetings. They came up with some ideas for Saturday morning cartoons and monster movie creature-features. They expressed that things RTV does now creates a different view. Chair Hughes said wants to use its content to create community. He also said that RTV advertises programming for the Village, invites people to move here or open up a business. He noted last year's video about kayaking down the river. RTV can be used to share what makes Riverside special. Commissioner Koncius said that the primary purpose is to be informational. Luca Galindo asked what RTV is and how it came about, and asked how far in advance RTV knows about an event before they go film. Commissioner Yurkiw remembered that it started decades ago with men named Doc and Don bringing a camcorder into a Village Board meeting and at the time, they were escorted out. The realization that PEG fees were available meant that video production was meant for the public. The first purpose of RTV was to record government meetings and broadcast them. Now RTV is able to branch out a little and produce creative Ana Allison asked about the difference between the Village of Riverside and the Township of Riverside. Commissioners provided examples in response. Commissioner Sundstrom remembered the swinging bridge as a Township contribution. Student asked about RTV's programming and Chair Hughes responded. Isabella Dettmer asked how often new content is considered and what content is the most popular. Chair Hughes said that new content is considered all the time. Jocelyn Gonzalez asked about where new ideas come from and who decides whether it is posted. Joe Doria responded that ideas come from staff or the Commission.

The Commission decides whether to shoot it, staff produces it, and everyone reviews it to make sure it's ready to post. Chair Hughes responded that if it is produced that the Village wants to post it. Technical Director Cordova responded that the most popular content are the D96 Board Meetings, followed by the notching of the Hoffman Dam, one of the first videos posted to the RTV YouTube channel. Commissioner Koncius asked what the students can bring back to benefit RTV. Gary Zeleny described his job as a TV news camera and asked if the Village ever does a police beat video and suggested that perhaps the students have a drone they could use.

Chair Hughes returned to Agenda Old Business.

B. Programming

Commissioner Yurkiw was disappointed but cannot make the Hidey-Ho video work. Chair Hughes said he is going to pick up the videos and hard drive with the converted VHS videos and confirmed that Commissioner Koncius wants them for student editing projects.

6. Next Meeting: Monday, April 10, 2023 at 7:00 PM — Township Hall Room 4

7. Adjournment

Motion to adjourn made by Koncius, seconded by Sundstrom. Meeting adjourned at 7:58 PM.

Minutes respectfully submitted by:
Ashley Monroe