

Residents and visitors are welcome to all meetings of the Landscape Advisory Commission. Public comments are welcome on any topic at Regular Meetings, while at Special Meetings, public comments must be limited to issues listed on the agenda. Comments may be made at any time. Individuals who wish to comment must be recognized by the Chairperson and begin by identifying themselves by name and address.

Any individual with a disability requiring a reasonable accommodation in order to participate in the meeting should contact Village Manager Jessica Frances at least five working days in advance of the next scheduled meeting at (708) 447-2700 ext. 254.

**VILLAGE OF RIVERSIDE
LANDSCAPE ADVISORY COMMISSION**

Regular Meeting

January 8, 2019, 7:00 p.m.

Parks and Recreation Department, Conference Room, 10 Pine Avenue, Riverside, IL 60546

Chairperson

Cathy Maloney

Commissioners

Lauren Cody, Lisa Lambros, Yvonne Lucero, Mary Plunkett, David Rubin, Julie Schaff

AGENDA

1. Call to Order.
2. Roll Call.
3. Chairperson' Report
Overall status of sesquicentennial planning

NEW BUSINESS

4. Hardscape Permit application for installation of World War I Memorial Plaque at the Guthrie Park Veterans Memorial.

OLD BUSINESS

5. Standing Discussion Topics

Master Landscape Plan
Outreach and Education

Display Case
Arboretum Walk
Guess Tree Age
Picnic Like It's 1869 Date
Lecture

Arboretum Tours
Homeowner Guide to Planting

6. Review and discuss Bio-Blitz.

OTHER BUSINESS


7. Adjournment.



January 3, 2019

MEMORANDUM

TO: Landscape Advisory Commission
Cathy Maloney, Chairperson

FROM: Edward Bailey, Director of Public Works 

SUBJECT: Hardscape Permit
Installation of World War I Commemorative Plaque
At Guthrie Park Veterans Memorial

American Legion Post #0488 obtained designation of the Guthrie Park Veterans Memorial as a World War I Centennial Memorial by the World War I Centennial Commission and the Pritzker Military Museum & Library.

The Post also purchased an 8 inch by 12 inch brass plaque (artwork attached) memorializing the designation and has requested that the plaque be installed at the Veterans Memorial.

The Veterans Memorial includes five stones with plaques affixed to them – four small stones and one large granite stone on the east side of the Veterans Memorial. The World War I Centennial Memorial plaque is proposed for installation on the east side of the large granite stone. The granite stone has plaques on its three other sides.

A Hardscape Permit application, to facilitate plaque installation consideration, was presented to the Preservation Commission during its December 13, 2018, regular meeting. The Preservation Commission recommended approval of the application finding that the “Preservation Commission approved the location of the plaque on the existing stone monument rather than a new stand-alone sign. This should have no negative impact on the Village’s Historic Landmark designation.”

The Riverside Municipal Code at section 8-13-1 states that “No person shall erect or install any permanent hardscape feature on Village property without a permit issued by the Director of Public Works or his authorized representative. For purposes of this section, “permanent” is defined as any period greater than seventy-two (72) hours.” Once an application is received, the Director of Public Works solicits advisory comments from the Landscape Advisory Commission and the Preservation Commission. Then, the application with comments is forwarded to the Board of Trustees for final consideration.

Provide quality municipal services to our residents and visitors in a fiscally responsible manner consistent with our Village’s historic tradition and community atmosphere.

Village of Riverside
HARDSCAPE PERMIT

For requests to install or erect any permanent manmade object or structure on Public Land.

- Instructions:**
1. Fill out this form as completely as possible.
 2. Submit a sketch of hardscape location and include curb, sidewalks, driveways, property lines, utilities, dimensions.
 3. Attach photographs of work area if at all possible.

Address of Work Site Guthrie Park (Bloomingbank/Riverside Rds)

Owner's Name Village of Riverside Phone Number _____

Contractor's Name American Legion Post #0488 Phone Number _____

Address of Contractor _____

City _____ State _____ Zip Code _____


Please mark the structures to be constructed:

- | | | |
|---|------------------------------------|--------------------------------------|
| <input type="checkbox"/> Walkways | <input type="checkbox"/> Walls | <input type="checkbox"/> Gazebos |
| <input type="checkbox"/> Patios | <input type="checkbox"/> Fences | <input type="checkbox"/> Tables |
| <input type="checkbox"/> Lighting | <input type="checkbox"/> Trellises | <input type="checkbox"/> Benches |
| <input checked="" type="checkbox"/> Signage | <input type="checkbox"/> Fountains | <input type="checkbox"/> Other _____ |

Specify the Material and Qty

Material	Qty
brass (memorial plaque)	1

Specify the size or area of the hardscape (W x D x H) 8"x12"

Signature of Owner  Date 12.7.18

OFFICE USE ONLY

Is the proposed hardscape acceptable given the location, material, and impact to the landscape?

Landscape Advisory Commission Comments:

Motion to recommend permit approval Yes No Chair Initial

Is the proposed hardscape acceptable given the location, material, and impact to the Village's historic landmark designation?

Preservation Commission Comments:

Preservation Commission approved the location of the plaque on the existing stone monument rather than a new stand alone sign. This should have no negative impact on the Village's historic landmark designation.

Motion to recommend permit approval Yes No Chair Initial

*on behalf of chairman
Piper*

Is the site location within the B1-B2 zoning? Yes No

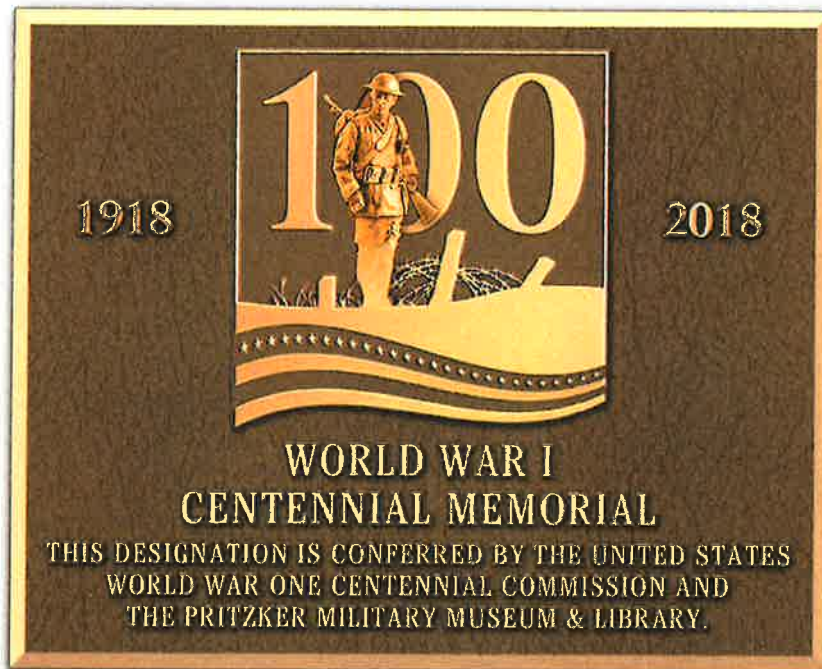
If yes, is the proposed hardscape acceptable given the location, material, and impact to zoning code?

Planning Commission Comments:

Motion to recommend permit approval Yes No Chair Initial

Permit Approved on: _____ by: _____ Public Works Director

Final Inspection on: _____ by: _____ Public Works Director



WW1 100 CITIES MEMORIAL PLAQUE

MAY 21, 2018- APPROVED ARTWORK

J. FULLER

1918  2018

This Certificate hereby makes known that
NAME OF MEMORIAL
 City, State
is an Official United States
WORLD WAR I CENTENNIAL MEMORIAL

This memorial has been named a World War I Centennial Memorial in honor of those who in the name of liberty values made the ultimate sacrifice or who came back from Europe victorious. Their actions changed the world and helped forge the United States into the world of democracy. 100 years later, memorials recognize and help restore World War I memories nationwide in order to create an ongoing conversation about The Great War, lest we forget.

This designation is awarded by the United States World War I Centennial Commission and the Pritzker Military Museum & Library in the year 2017 as part of the United States official World War I centennial commemoration, 2017-2019, in partnership with The American Legion and the Veterans of Foreign Wars of the United States.

 **UNITED STATES WORLD WAR ONE**
COMMEMORATION COMMISSION

 **PRITZKER MILITARY**
MUSEUM & LIBRARY

Terry Hamby
 Chair
 World War One Centennial Commission

Jennifer N. Pritzker
 Colonel (R), U.S. Army (Retired)
 Chair & Founder, Pritzker Military Museum & Library

WW1 100 CITIES MEMORIAL CERTIFICATE

MAY 21, 2018 REVISIONS

J. Fuller

